

AGENDA

Finance & Revenue Committee of Borough Council

Date: Wednesday, February 12, 2025 @ 5:30 PM

Committee Members: Brian McGinnis, Chair
Nicole Scimone
Bryan Travis

Staff: Barbara Lioni, Director of Finance & Revenue
Sean Metrick, Borough Manager

- I. Call to order
- II. Announcements
- III. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda.
(Please be advised that all public comments have a 5-minute time limit.)
- IV. Reports
 - A. Director's report on monthly financials (attachment)
- V. Old Business
 - A. Approve January 2025 meeting minutes (attachment)
- VI. New Business
 - A. Motion to certify 2025 qualifying volunteers
Issue: Qualifying volunteers must be certified by Borough Council before March 1 in order to receive real estate tax credit for 2025
 - B. Motion to approve 2025 budget modification for capital expenses (attachment)
Issue: Allocate funding in the 2025 budget for capital projects started in 2024 but not completed and not budgeted for in 2025.
 - C. Discuss Christmas Parade invoice, Greater West Chester Area Chamber of Commerce.
 - D. Motion to approve purchasing requests (attachments):
 - a. Pennoni for \$156,500.00
 - b. Civic Plus for \$12,283.74
 - c. Eastern Salt for \$17,982.60 (2 invoices)
 - d. EM Kutz for \$57,210.00
 - e. Horgan Tree Experts for \$13,460.00 (work performed 1/21-1/29/2025)
 - f. Iron Rose K9 for \$14,000.00
 - g. Univar for \$13,155.25
 - h. USALCO for \$12,540.00
 - i. CDW for \$23,750.00*Issue: Review and recommend the approval of purchase orders exceeding \$10,000*

VII. Other business

VIII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.