

This meeting is being audio recorded for public record

Borough Council Meeting
March 19, 2025 @ 6:30 PM

Patrick McCoy, President	Member, 1 st Ward	Term Expires: 12/31/25
Nicole Scimone, Vice President	Member, 4 th Ward	Term Expires: 12/31/27
Bryan Travis	Member, 2 nd Ward	Term Expires: 12/31/27
Brian McGinnis	Member, 3 rd Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 th Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/27
Lisa Dorsey	Member, 7 th Ward	Term Expires: 12/31/25

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Public Hearing – 6:30 PM

- 1) *Chapter 62* - Amending the Code of the Borough of West Chester, Chapter 62, titled “Garbage, Rubbish and Refuse,” to amend Section 62-1 to add definitions of “dwelling unit” and “totter”; Section 62-3 to amend certain disposal regulations that apply to public and private collection; Section 62-4 to amend certain public collection regulations; Section 62-8 to amend certain private collection regulations; Section 62-9 to reference totters and dumpsters; Section 62-11 to revise the regulations for dumpsters and Section 62-12 to require containers used for recycling to be stored in the same locations as totters and dumpsters”.
- 2) *Chapter 66* - Amending the Code of the Borough of West Chester, Chapter 66, titled “Housing and Property Maintenance” to amend Section 66-2 titled “amendments, additions and deletions”, by amending Section 202, titled “definitions” to amend the definition of “rents, leases or lets” and amending chapter 10, section 1000.2 titled “definitions” to amend the definitions of “occupant”, “rental agreement or lease”, “rents, leases or lets”, and “residential rental dwelling unit”.

Borough Council Meeting:

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcements:
 - A. Announce the vacancies on the West Chester Borough Boards/Commissions/Committees:
 1. Civil Service Commission, alternate position (Borough residency requirement);
 2. Human Relations Commission (Borough residency requirement; shall not hold any office in any political party);
 3. Planning Commission (Borough residency requirement);
 4. Public Arts Commission; and,
 5. Tree Commission

B. Announce the May Borough Council meetings will be held on May 21 and May 22, 2025

C. Announce the purpose of the March 19, 2025 Executive Session

IV. Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda (*Please be advised that all public comment has a 5-minute time limit.*)

V. Comments by the Borough Council and the Mayor

VI. Reports/Presentations:

A. Borough Manager's Report

VII. Old Business:

A. Discussion:

- 1) Discuss Solicitor attendance at the Zoning Hearing for 211 Dean St. (attachment)
- 2) Discuss approving the Resolution for the request of disposal of records by the West Chester Police Department (attachment)
- 3) Discuss the West Chester Borough requirement for International Code Council certification of trades – electrical, plumbing, and HVAC
- 4) Discuss approving the 2025 park programming (attachment)
 - a) Brandywine Learning Center Wizardry Camp
 - b) Just Tennis
 - c) Science Explorers
 - d) Skatechesco
 - e) Skyhawks
 - f) Soccer Shots
 - g) Universal Racquets
 - h) Zumba

B. Consent:

- 1) Motion to approve lease between SEPTA and West Chester Borough (attachment)
- 2) Motion to approve sublease between West Chester Borough and West Chester Railroad (attachment)
- 3) Motion to approve agreement for WCU Public Safety parking at Bicentennial Garage (attachment)
- 4) Motion to approve lease with West Chester Growers Market for Chestnut Street parking lot (attachment)
- 5) Motion to approve lease with West Chester Food Cooperative for use of Chestnut Street parking lot (attachment)

- 6) Motion to approve extension of an on-street dumpster for North Star Construction at unit block of West Chestnut Street, Warner hotel.
- 7) Motion to approve the 2025 Aluminum Chloride Hydroxide Sulfate bid to USALCO at \$3.3056 per gallon. (attachment)
- 8) Motion to approve the 2025 Soda Ash bid to Univar at \$508.38 per ton. (attachment)
- 9) Motion to approve the quote for litter truck body installation, H.A. DeHart & Son, \$34,010. (attachment)
- 10) Motion to approve fee schedule resolution to modify the fee for dining platforms to \$160 per linear foot per year. (attachment)
- 11) Motion to approve grant resolution for the Chester County Community Revitalization Program (CRP) for Gay Street Open Air Marketplace Infrastructure - Phase II project (attachment)
- 12) Motion to approve Budget Modification #2 to allocate funding for 2024 Public Safety and Wastewater capital expenses (attachment)
- 13) Motion to approve purchasing requests (attachment):
 - a) HA DeHart & Son – litter truck body- for \$34,010.00
 - b) Fireflow Services for \$12,731.50
 - c) USALCO for \$12,540.00
 - d) Colonial Parking for \$48,475.00
- 14) Motion to approve special events applications
 - a) 4.19.25 – Empower Specialty Fitness – Uprising 5k & Autism Awareness Walk (attachment)
 - b) 5.8.25 – ChesCo Fraternal Order of Police – Annual Police Memorial (attachment)
 - c) 6.7.25 – The Power Place Academy – Citizen’s March for Life (attachment)
- 15) Motion to approve dates of Gay Street Open Air Market Friday May 2, 2025, to Sunday September 28.
- 16) Motion to approve Certificate of Appropriateness for:
 - a) 2025-03-100 W Gay St- front door replacement
 - b) 2025-05-132 N. Church St – sign repair
 - c) 2025-06- 120 N Church St – new dining platform
 - d) 2025-07- 111 N. High St – New wall sign
- 17) Motion to approve the Minutes of the Feb 18 and Feb 19, 2025, Borough Council Meetings

XIII. New Business:

IX. Other Business:

X. Adjournment