

# AGENDA

## Finance & Revenue Committee of Borough Council

Date: Wednesday, April 9, 2025 @ 5:30 PM

Committee Members: Brian McGinnis, Chair  
Nicole Scimone  
Bryan Travis

Staff: Barbara Lioni, Director of Finance & Revenue  
Sean Metrick, Borough Manager

- I. Call to order
- II. Announcements
- III. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda.  
*(Please be advised that all public comments have a 5-minute time limit.)*
- IV. Reports
  - A. Director's report on monthly financials (attachment)
- V. Old Business
  - A. Approve March 2025 meeting minutes (attachment)
- VI. New Business
  - A. Approve Grant Resolution to DCED Small Water & Sewer Grant Program for the Goose Creek Sanitary Sewer Conveyance Improvements – Phase II Project (attachment):  
*Issue: Approve resolution required for grant application*
  - B. Approve Budget Modification #3 for Winter Maintenance (attachment)  
*Issue: Allocate funding in the 2025 General Fund budget for salt purchases*
  - C. Approve the transfer of \$44,195.58 from the General Fund to the Liquid Fuels Fund to reimburse for 2024 salt purchases (attachment)  
*Issue: Liquid Fuels funds were used to pay for salt purchases that did not conform to procurement regulations*
  - D. Motion to approve purchasing requests (attachment):
    - a. USALCO for \$12,835.20
    - b. Spring City Electrical Manufacturing for \$13,280.00
    - c. Sherwood Logan- sludge transfer pump for \$29,002.52
    - d. Sherwood Logan- 2 primary sludge pumps for \$41,567.50
    - e. Pyrz Water Supply for \$23,820.00
    - f. Hough Associates for \$16,806.51
    - g. Coastal Technical Sales for \$59,030.57
    - h. Geiger Pump & Equipment for \$10,999.19
    - i. Eastern Salt for \$92,673.42
    - j. Archewild for \$19,598.00
    - k. T2 Systems for \$43,668.00

*Issue: Review and recommend the approval of purchase orders exceeding \$10,000*

VII. Other business

VIII. Adjournment

Visit [www.west-chester.com](http://www.west-chester.com) for access to all attachments. Agendas are posted to [www.west-chester.com](http://www.west-chester.com) by noon 3 business days prior to the meeting.