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Borough Council Meeting
February 19, 2025 @ 6:30 PM

Patrick McCoy, President	Member, 1 st Ward	Term Expires: 12/31/25
Nicole Scimone, Vice President	Member, 4 th Ward	Term Expires: 12/31/27
Bryan Travis	Member, 2 nd Ward	Term Expires: 12/31/27
Brian McGinnis	Member, 3 rd Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 th Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/27
Lisa Dorsey	Member, 7 th Ward	Term Expires: 12/31/25

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Public Hearing – 6:30 PM

An Ordinance of the Borough of West Chester, Chester County, Pennsylvania, amending the code of the Borough of West Chester, Chapter 97 titled “Subdivision and Land Development” to amend Section 97-8 to repeal the definition of “height of building”, and add definitions of “height of building or structure”, “grade plane” and “finished ground” and to amend Section 97-43.b(2)(a)[13] applicable to development plans and to adopt a new attachment 4 to appendix d in Chapter 97 to illustrate the method for calculation of grade plane and height of building or structure; and to amend Chapter 112, titled “Zoning” Section 112-202 to repeal the definitions of “height of building or structure” and “building and structure height”, and add new definitions of “building and structure height”, “height of building or structure”, “grade plane” and “finished ground” and to adopt a new attachment 5 to appendix e in Chapter 112 to illustrate the method for calculation of grade plane and height of building or structure.

This is a proposed agenda only. These, and any other items that may arise at the February 18, 2025 Borough Council meeting will be discussed and action taken as appropriate. A final agenda will be posted on February 19, 2025

Borough Council Meeting:

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcements:
 - A. Announce the vacancies on the West Chester Borough Boards/Commissions/Committees:
 - 1. Civil Service Commission, alternate position (Borough residency requirement);
 - 2. Human Relations Commission (Borough residency requirement; shall not hold any office in any political party);
 - 3. Planning Commission (Borough residency requirement);
 - 4. Public Arts Commission; and,
 - 5. Tree Commission
 - B. Announce the purpose of the February 19, 2025 Executive Session

- IV. Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda (*Please be advised that all public comment has a 5-minute time limit.*)
- V. Comments by the Borough Council and the Mayor
- VI. Reports/Presentations:
- A. Annual report presentation of the Civil Service Commission at the February 19, 2025 Borough Council meeting
- VII. Old Business:
- A. CONSENT AGENDA:
- 1) Motion to approve the Resolution authorizing the Wayfinding Sign Agreement (attachment)
 - 2) Discuss the interview process for Boards/Commissions/Committees
 - 3) Motion to approve Policy for the installation of commemorative street signs (attachment)
 - 4) Motion to approve the installation of a commemorative street sign, from Prescott Alley to Gay Street, titled "Zukin Way" (attachment)
 - 5) Motion to authorize Solicitor to advertise a Public Hearing on March 19, 2025 to amend Chapter 62, "Garbage, Rubbish, Refuse" (attachment)
 - 6) Motion to reject all bids for Gay Street Closure, Remington Vernick (attachment)
 - 7) Motion to approve the sale of decommissioned vehicles, sign board, light bars and a salt grinder
 - 8) Motion to approve purchase of Litter Truck Body quote from E.M. Kutz, Inc., (attachment)
 - 9) Motion to approve design and engineering Phase 1 and II services Goose Creek Sewer conveyance capacity improvements, Pennoni (attachment)
 - 10) Motion to approve partnership services with Chester Ridley Crum Water Partnership for Goose Creek Clean Up March 29, 2025 (attachments)
 - 11) Motion to approve the curb installment, sidewalk improvements, and renovation of the Civil War monument area of the park to resemble the original intended layout, at Marshall Square Park, in accordance with the plan submitted by Friends of Marshall Square Park (attachments)
 - 12) Motion to approve the 2025 Paving Project (attachment)
 - 13) Motion to certify 2025 qualifying volunteers
 - 14) Motion to approve the 2025 budget modification for capital expenses (attachment)
 - 15) Motion to approve 50% reduction of the Christmas Parade invoice, Greater West Chester Area Chamber of Commerce

- 16) Motion to approve purchasing requests (attachments):
 - a. Pennoni for \$156,500.00
 - b. Civic Plus for \$12,283.74
 - c. Eastern Salt for \$17,982.60 (2 invoices)
 - d. EM Kutz for \$57,201.00
 - e. Horgan Tree Experts for \$13,460.00 (work performed 1/21-1/29/2025)
 - f. Iron Rose K9 for \$14,000.00
 - g. Univar for \$13,155.25
 - h. USALCO for \$12,540.00
 - i. CDW for \$23,375.00
- 17) Motion to approve ribbons and dedications for Crime Victim's Center of Chester County
- 18) Motion to approve Resolution for WC Borough emergency service providers (attachment)
- 19) Motion to approve Resolution to update WC Borough Emergency Operations Plan (attachment)
- 20) Motion to approve the following Special Event Applications (attachments):
 - a) Running Home 5k - 4.26.25
 - b) Bournelyf Special Camp 5k - 5.1.25
 - c) Penn Fusion 5k - 5.31.25
 - d) 42nd Annual Turks Head Music Festival (rain date 6.15.25) - 6.8.25
 - e) 44th Annual Chester County Restaurant Festival (rain date 9.28.25) - 9.21.25
 - f) Annual Halloween Parade (Sunday) - 10.26.25
 - g) Santa at the Square (rain date 12.7.25) - 12.6.25
- 21) Motion to approve Resolution for Preliminary Land Development located at 210-214 West Washington Street
- 22) Motion to approve / deny HARB applications
 - a. 2025-01 9 North High Street/9 Prime
Proposed Work: sign
HARB recommends approval with conditions

Committee Recommendation: 3-0 to approve the Certificate of Appropriateness
 - b. 2025-02 100 West Market Street / Giunta Enterprises
Proposal Work: Repair, Replacement, or alteration from original
HARB recommends denial of application
- 23) Motion to approve amendment and schedule a Hearing for March 19, 2025 to Chapter 66, Owner occupied rental permit requirements (attachment)
- 24) Approve the Minutes of January 14 and January 15, 2025 Borough Council Meetings

VIII. New Business:

IX. Other Business:

X. Adjournment