

# WEST CHESTER POLICE DEPARTMENT

ANNUAL REPORT  
2009



SCOTT L. BOHN  
CHIEF OF POLICE

# WEST CHESTER POLICE DEPARTMENT



## 2009 ANNUAL REPORT

Scott L. Bohn  
Chief of Police



## GENERAL STATISTICS 2009



The General Statistics for the West Chester Police Department during 2009 indicate an approximate 16% decrease in the number of calls-for-service over the past year. The Departments call/service volume had trended higher in each of the past six (6) years. General Statistics also reflect that crime reported to the West Chester Police Department (combined Part I and Part II) decreased 6% overall, with a 3% decrease in Part I crime and an approximate 8% decrease in Part II and/or secondary crime. This is the first year since 2001 that our community has experienced a decrease in crime in both indexes.

The number of Part I crimes known to our Police Department is the second lowest total reported in the last fourteen (14) years. The serious crime trends continue a positive outlook for the community with respect to providing a safe environment for our citizenry and our business community.

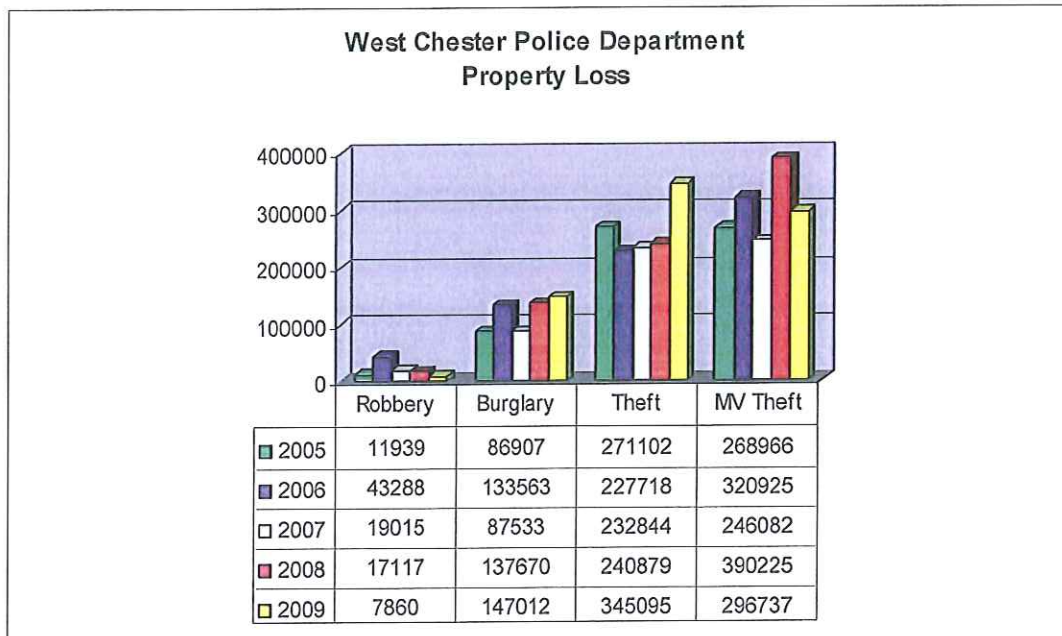
The current volume of calls-for-service, coupled with the number of reported Part II crimes, personnel staffing and a challenging economy has, and continues to be, the biggest challenge for our police department and our community; it has and will continue to impact Part I data (victims and offenders). The Police Department is proud of our public safety service and law enforcement activities in our community. The elected officials and appointed leaders in our community(s) are encouraged to share our collective accomplishments and continue our work in a shared vision and goal for a safer community and better quality of life.



## PROPERTY LOSS

The property loss to residents and visitors of the Department's service community as a result of Part I crime increased by approximately 1% during the calendar year 2009 from \$785,891 to \$796,704 (an increase of \$10,813). During 2009, there was an overall 51% decrease in Part I crime against persons, (property loss) and a 3% increase in the value of property loss from Part I property crime.

Robbery:	-51%	down \$9,257 from \$17,117 to \$9,257
Burglary:	+6%	up \$9,342 from \$137,670 to \$147,012
Theft:	+30%	up \$104,216 from \$240,879 to \$345,095
Motor Vehicle:	-24%	down \$93,488 from \$390,225 to \$296,737





## ACCIDENT ANALYSIS

Overall, vehicle crashes reported to and investigated by the West Chester Police Department decreased 11% from 2008 to 2009, with a total of 98 fewer accidents occurring during 2009. However, the raw numbers do not reflect the entire picture. Vehicle accidents, more aptly described as “vehicle crashes” as most accidents are not quite as “accidental” as the name suggests, are divided into four categories: Reportable Crashes, Non-Reportable Crashes, Fatalities, and Hit and Runs.

### **REPORTABLE CRASHES:**

Reportable crashes are defined as those crashes in which the driver, vehicle occupant, pedestrian, or bicyclist is injured, or the damage to any vehicle is so severe as to render the vehicle inoperable. During the calendar year 2009 the number of reportable crashes increased approximately 46%; there were 69 during 2008 and 128 during 2009.

### **NON-REPORTABLE CRASHES:**

Non-reportable crashes are defined as the converse of reportable crashes. Stated another way, non-reportable crashes are those crashes where no one was injured and the vehicle could be removed from the crash scene under its own power. Although Commonwealth Law does not require one to report these crashes to the police, some individuals and, more particularly, their insurance companies, request a police investigation. As such, the police department can count those non-reportable crashes that are actually reported to the police, but there is no way to know what percent of these type crashes is reported or actually occur in the Borough or the Township. Non-reportable crashes reported to the police department decreased by 17% from 634 during 2008 to 525 during 2009.

### **FATALITIES:**

Fatal crashes decreased during 2009 from two (2) during the calendar year 2008 to zero (0) in 2009.

## **HIT AND RUNS**

As a general rule, the driver of any vehicle involved in an accident resulting in damage to a vehicle or other property shall immediately stop the vehicle at the scene of the accident or as close thereto as possible and shall remain at the scene of the accident until he has fulfilled the requirements as promulgated in the Pennsylvania Motor Vehicle Code, Title 75, relating to the duty to give/provide information and render aid if necessary. In too many instances, individuals involved in motor vehicle crashes ignore their obligation and leave the scene of the "accident". Those hit and run crashes reported to the police department decreased by approximately 22% from 209 during 2008 to 163 in 2009.

## **ACCIDENT INVESTIGATIONS**

Accident team was called out for two (2) serious accident investigations during 2009 in the Borough of West Chester and East Bradford Twp.

### **Scat Team Investigations:**

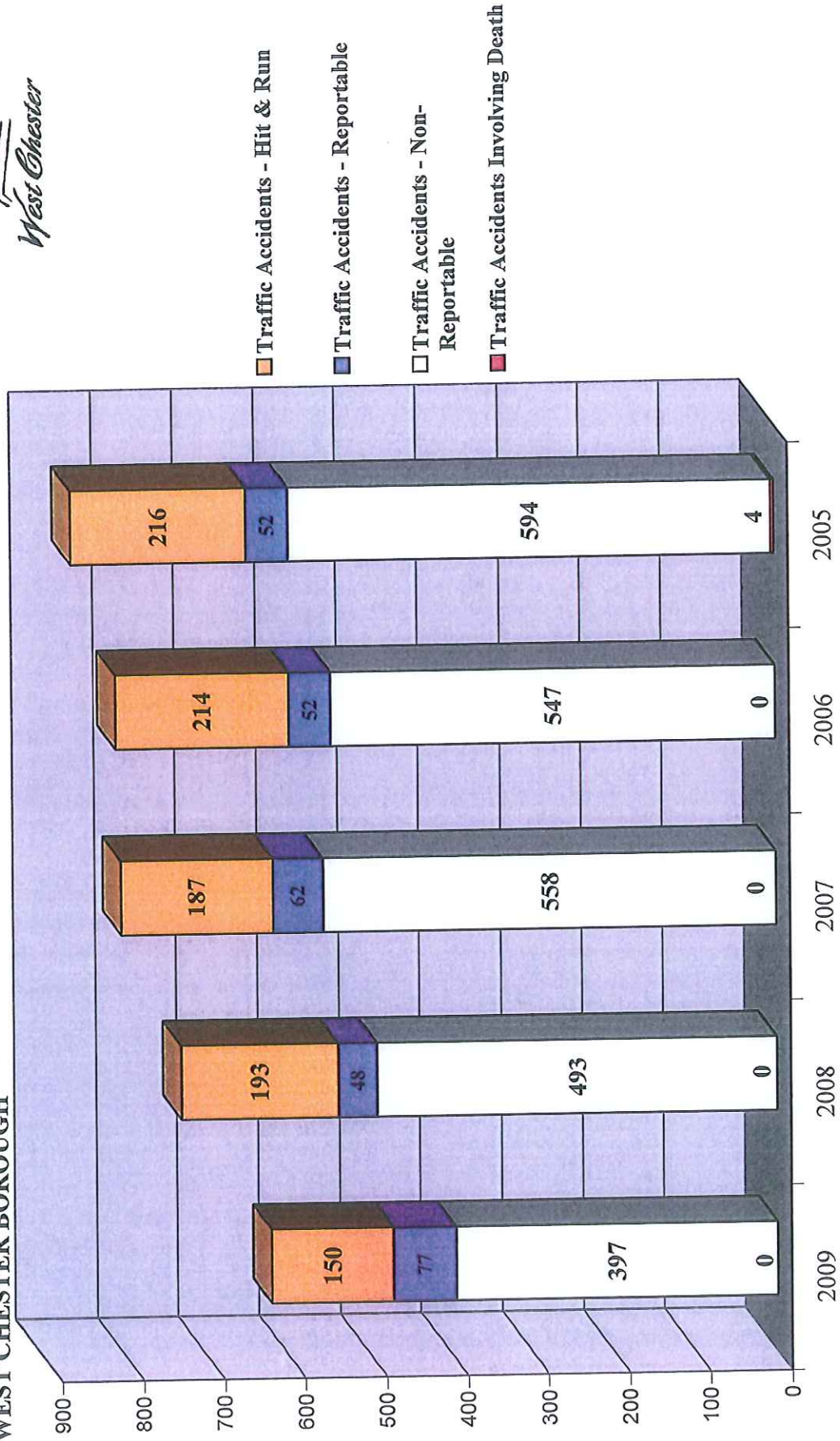
Officer Christopher Daly is currently part of the Chester County Accident/Mapping Team. The officer was called out to assist with four (4) mapping scenes in 2009.

- Assisted Downingtown Police Department, 200 Block of Uwchlan Ave. - May 15, 2009
- Assisted Easttown Police Department, Waterloo and Sugartown Rd. - June 6, 2009
- Assisted Willistown Police Department, Providence Rd. - July 26, 2009
- Assisted West Caln Police Department, Highland Rd. and Rt. 340. - December 10, 2009.

# West Chester Police Department Crash Investigations



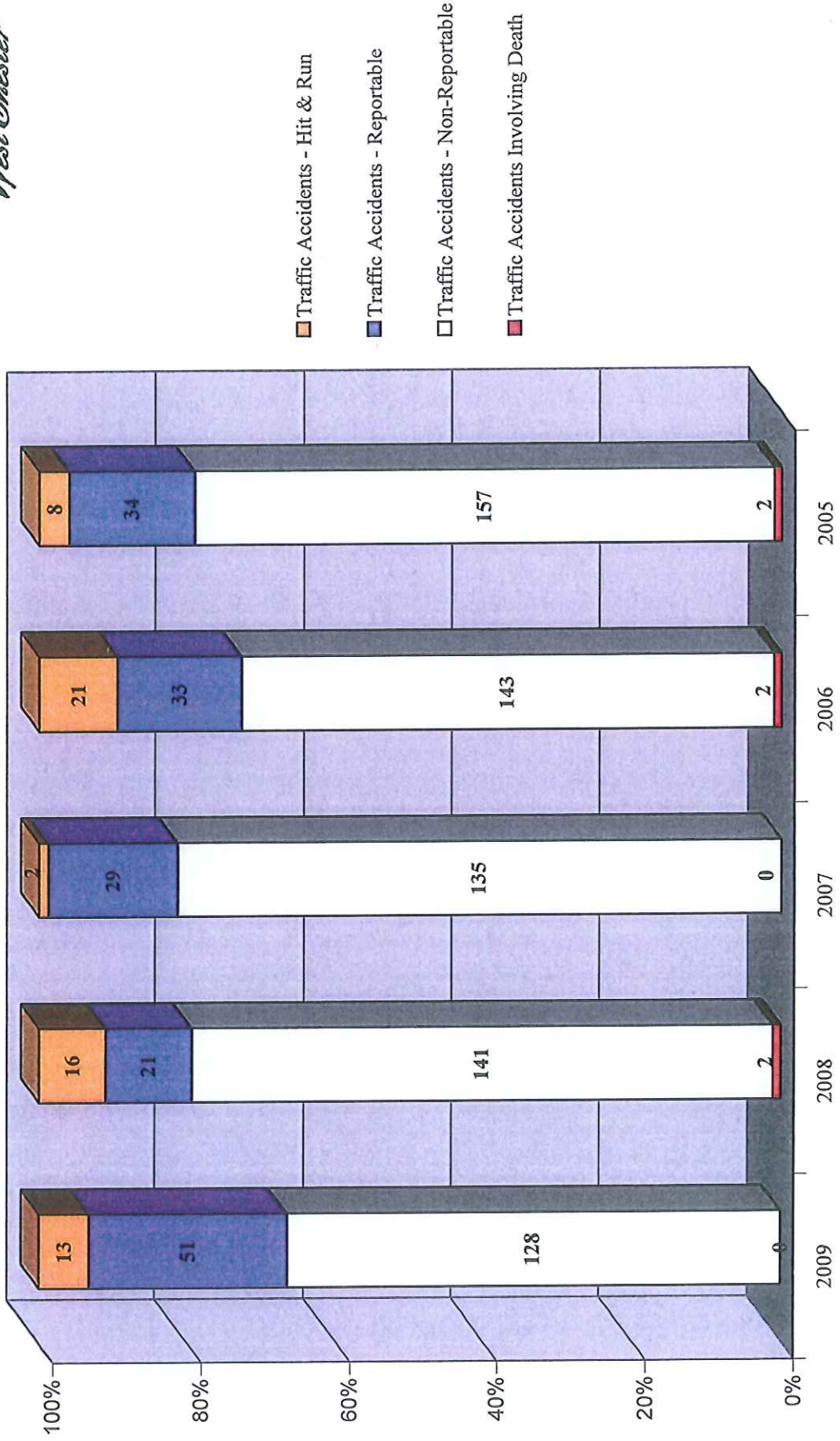
WEST CHESTER BOROUGH



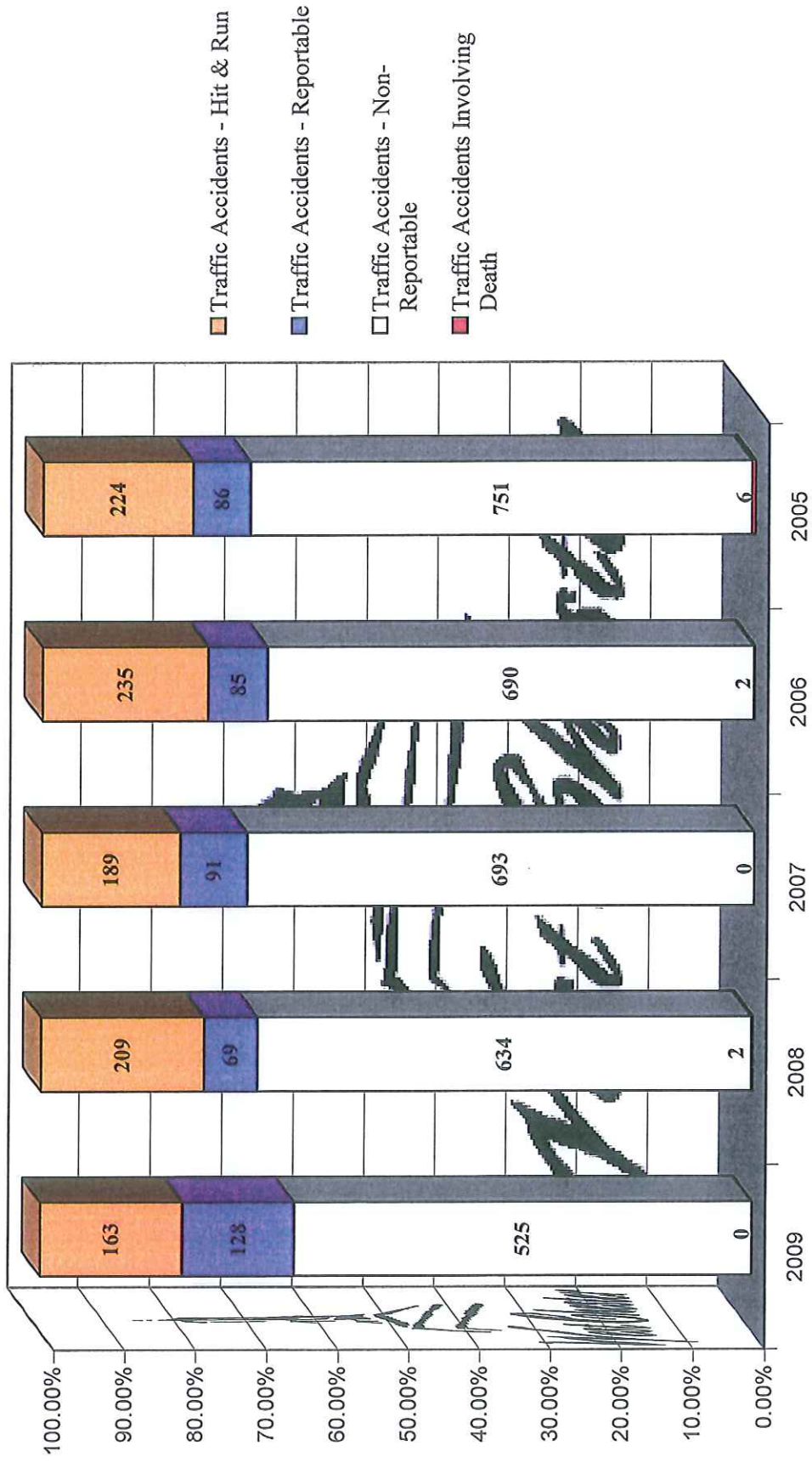


**West Chester Police Department  
Crash Investigations**

**EAST BRADFORD TOWNSHIP**

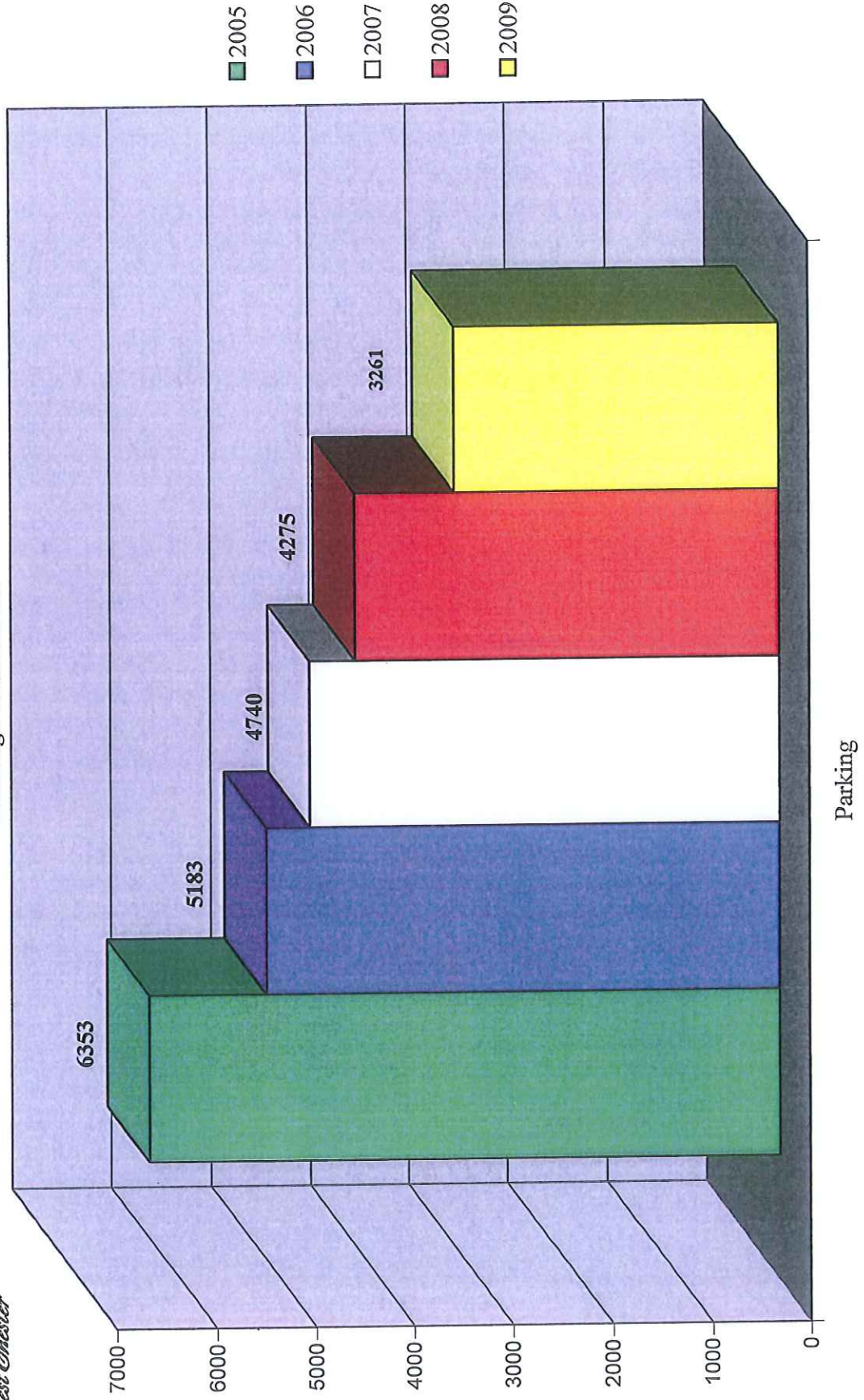


## West Chester Police Department Crash Investigations





### West Chester Police Department Parking Enforcement





## DRIVING UNDER THE INFLUENCE



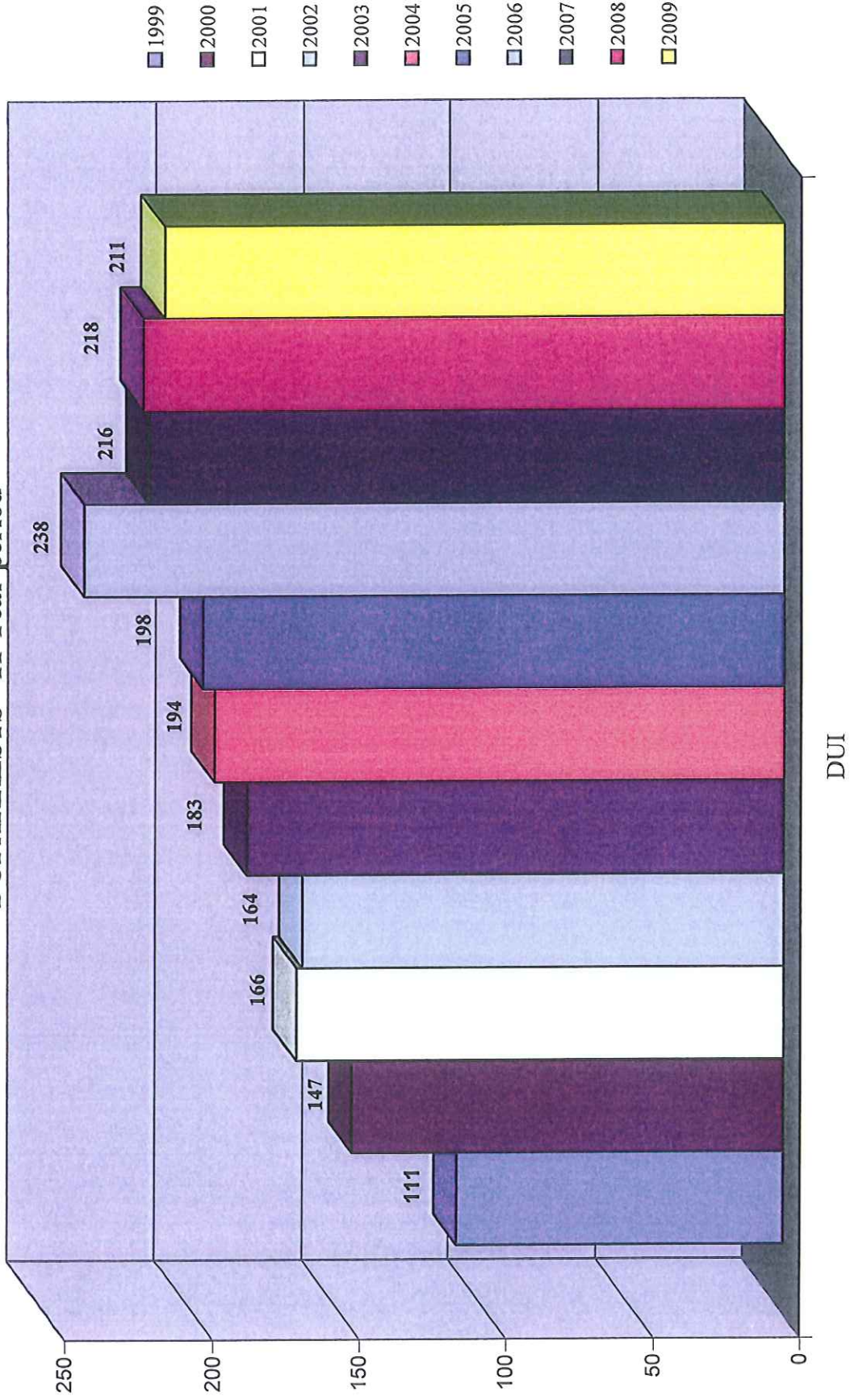
The West Chester Police Department places high emphasis on searching for DUI drivers in an attempt to lower fatalities due to alcohol and/or drug related vehicle crashes and to lessen the overall personal injury and property loss due to vehicle crashes in our service communities. In 2009, the West Chester Police Department made 211 DUI arrests. In 2008, the Department made 218 DUI arrests. The Department has recorded over 200 arrests in each of the last 4 years. The 2008 Total was the highest in the last 14 years.

In 2003, the Police Department arrested 183 individuals for Driving Under the Influence of Alcohol or Drugs. In 2004, the West Chester Police Department experienced a 6% increase in DUI arrests by handling 194 incidents. The 2003 and 2004 numbers were the highest totals of any Chester County law enforcement agency. In 2005, the Department made 198 arrests for Driving Under the Influence of Alcohol or Drugs. The 2005 figure was the second highest total in Chester County (the highest reported total was 200). The Department had experienced an approximate 22% increase in DUI arrests since 2002.

The Department's achievements continue to be recognized by the Mothers Against Drunk Driving (MADD) organization. The increased number and success of restaurants and liquor establishments in our community increases the probability and likelihood that a larger number of individuals will attempt to drive while intoxicated. While statistics are not yet available from other Chester County law enforcement agencies, I suggest that our figures in this category are again among the highest in Chester County.



# WEST CHESTER POLICE DEPARTMENT DUI ARRESTS - 11 Year period





## NON-TRAFFIC CITATIONS



“Non-Traffic Citation” is the official name in Pennsylvania for the issuance of a criminal summons for the violation of a summary criminal offense, the lowest grade of all criminal offenses in the Commonwealth. More specifically, it is similar to a traffic ticket in that a Police Officer may stop an individual and issue a summons on a minor criminal offense, such as a quality of life violation, or mail the summons to the offender’s residence at a later date.

During 2009, the West Chester Police Department issued 2,082 such criminal summonses for minor quality of life violations such as Disorderly Conduct and similar offenses. This represents a 12% decrease in the issuance of summons from 2008, but an increase of approximately 14% since over the last five (5) years. During the calendar year 2009, the Department documented a 38% decrease in arrests for Liquor Law violations, a 25% decrease in Public Drunkenness arrests, a 30% decrease in Disorderly Conduct arrests, and a 17% decrease in Open Container arrests. In 2008 we reported that our totals in the aforementioned areas were five (5) year highs. In 2009 the Department documented a 17% increase in Noise Ordinance citations and a 56% increase in other Borough Ordinance violations.



## TRAFFIC ENFORCEMENT STATISTICS



Each year, emphasis is placed on the productivity of our uniformed officers with high expectations for specific results. Traffic arrests/citations issued by the West Chester Police Department increased approximately 8% in 2009. The 2009 enforcement figures represent an approximate increase of 23% over the last five (5) years. The enforcement of our state vehicular laws is an essential and important service to the residents of and visitors to our communities. The issuance of "written traffic warnings" decreased in 2009; the Department documented an approximate decrease of 10% in the last calendar. In 2009 the Department's total number of "traffic details" in our service communities decreased by approximately 29%. In 2009, the Department continued to utilize computer hardware and software technology that will continue to benefit our communities in assessing current vehicular traffic. The technology has and will continue to aid in future traffic planning in our community and the surrounding municipalities.

A renewed emphasis during 2009 on the Department's traffic safety goals and objectives is a double edged sword and a special cautionary note in the 2004 and each subsequent Annual Report should be recalled in this and future reports when presented. The cautionary note, specifically, relates to the number of calls-for-service reported each year. Vehicle stops for traffic violations are not counted as a call-for-service. Each of the last eight (8) years has been marked by an increase in the Department's calls-for-service. Additionally, the officers are required to satisfy daily court obligations at five (5) separate locations: three (3) District Courts, Common Pleas Court, and Juvenile Court, and the number and/or issuance of non-traffic citations have trended higher each of those years. The above stated factors, in addition to the Department's level of staffing and staffing requirements, significantly impact our traffic enforcement statistics. Our citizenry should be very pleased with the efforts and productivity of our uniformed personnel in 2009.

**Traffic Studies:**

A total of (10) traffic studies were performed throughout East Bradford Township and the Borough of West Chester.

**Construction:**

There are three (3) major construction projects are pending in 2010 that will affect traffic flow in the Borough of West Chester, (New Buildings and Parking Garage).

- Gay and Walnut St.
- Chestnut and Walnut St.
- 300 Block W. Market St.

One (1) major construction project is pending in 2010 that will affect traffic flow in East Bradford Twp. The replacement/repair of Copes Bridge. Rt-162 will have detours in that area until its completion.

**Traffic Analysis:**

The following roadways and or/intersections are only a few of the more serious ones in the Borough of West Chester and East Bradford Township. The Department has prioritized locations and has and will investigate each and follow through towards solutions prior to moving onto another less problematic location(s). The Department has initiated and is collating traffic studies on a number of intersections and will submit recommendations for Council and Supervisor approval.

**Borough of West Chester:**

The most problematic intersection in the Borough of West Chester still is High and Washington Sts. This intersection will only become more problematic as the growth of West Chester continues. This has been a very high volume accident area now for over 10 years and will continue to be so in the future. The Department is evaluating a number of solutions.

East Bradford Township:

The most problematic intersection in East Bradford Township is Highland Rd., and Rt-162. This intersection has experienced an increase in traffic volume and an increased number of vehicular incidents the past three years, (retail shopping center on Rt-322 and an increased population to the west). Penn-Dot and the Township are currently reviewing studies and options for this intersection.

**Roadways/Intersections under Evaluation:**

Borough of West Chester

- Price and Everhart Sts
- Market and Franklin St
- High and Sharpless St.
- 200 Block W. Market St. (Cross Walk)

East Bradford Township

- Rt-162 from the bridge to Highland Rd.
- Rt-322 from West Bradford Township line to Frank Rd.
- Rt-52 near Edgemill Rd.
- Rt-52 and Creek Rd.

**Traffic Details:**

Speed Details

A total of thirteen (13) over-time speed details were performed in East Bradford Township in 2009. :

- Total Speeding Citations            104
- Total Warnings given                15
- Other Arrest/warrants                0

Locations - EnRadd Speed Enforcement details East Bradford Township:

- Allerton Rd. 1
- Tigue Rd. 4
- W Miner St. 4
- Strasburg Rd. 3
- Skelp Level Rd. 1

A total of fifty (50) one (1) officer speed details were performed in different locations on the Township in 2009 in addition to traffic details and roving enforcement during the calendar year.

**Buckle-Up-Pa Grant**

A total of twenty-seven (27) traffic details were performed in the Borough and Township in 2009 utilizing grant funding received from the Commonwealth of Pennsylvania for traffic and seat belt enforcement. A total of 184 Citations were issued during this program initiative.

March 2009 Grant Dates 03/23/09-04/12/09

Six (6) details		
	▪ Seat Belt Citations	05
	▪ Speeding Citations	03
	▪ Other Moving Violations	22
	▪ Suspended Citations	03
	▪ Other Citations	02
	▪ Warrant Arrest	01

May 2009 Grant Dates 05/18/09-06/07/09

Eighteen (18) details

▪ Seat Belt Citations	10
▪ Speeding Citations	14
▪ Other Moving Violations	89
▪ Suspended Citations	01
▪ Other Citations	08
▪ Warrant Arrest	02

Thanksgiving 2009 Grant Dates 11/16/09-11/30/09

Three (3) details

▪ Seat Belt Citations	01
▪ Other Moving Violations	25
▪ Other Citations	01

**Aggressive Driving Enforcement**

The Department conducted a total of forty-four (44) traffic details and issued four hundred twenty-five (425) citations with funding provided through the Commonwealth Aggressive Driving Enforcement initiative. The locations of the enforcement efforts and/or waves were predetermined by The North Central Highway Safety Network with data collected from PennDot.

Wave one (1) 01/01/09 thru 03/31/09

Twelve (12) details

▪ Total Citations	144
▪ Speeding	07
▪ Improper Turning	06

▪ Traffic Control	107
▪ Seat Belts	01
▪ Suspended Citations	02
▪ Other Citations	21
▪ Felony Arrest	01

Wave two (2) 04/01/09 thru 06/30/09

Fourteen (14) details

▪ Total Citations	106
▪ Speeding	06
▪ Improper Turning	01
▪ Traffic Control	88
▪ Seat Belts	03
▪ Other Citations	07
▪ Warrant Arrest	01

Wave three (3) 07/01/09 thru 09/30/09

Twelve (12) details

▪ Total Citations	76
▪ Speeding	01
▪ Improper Turning	01
▪ Traffic Control	66
▪ Other Citations	06

Wave four (4) 10/01/09 thru 12/31/09

Twelve (12) details

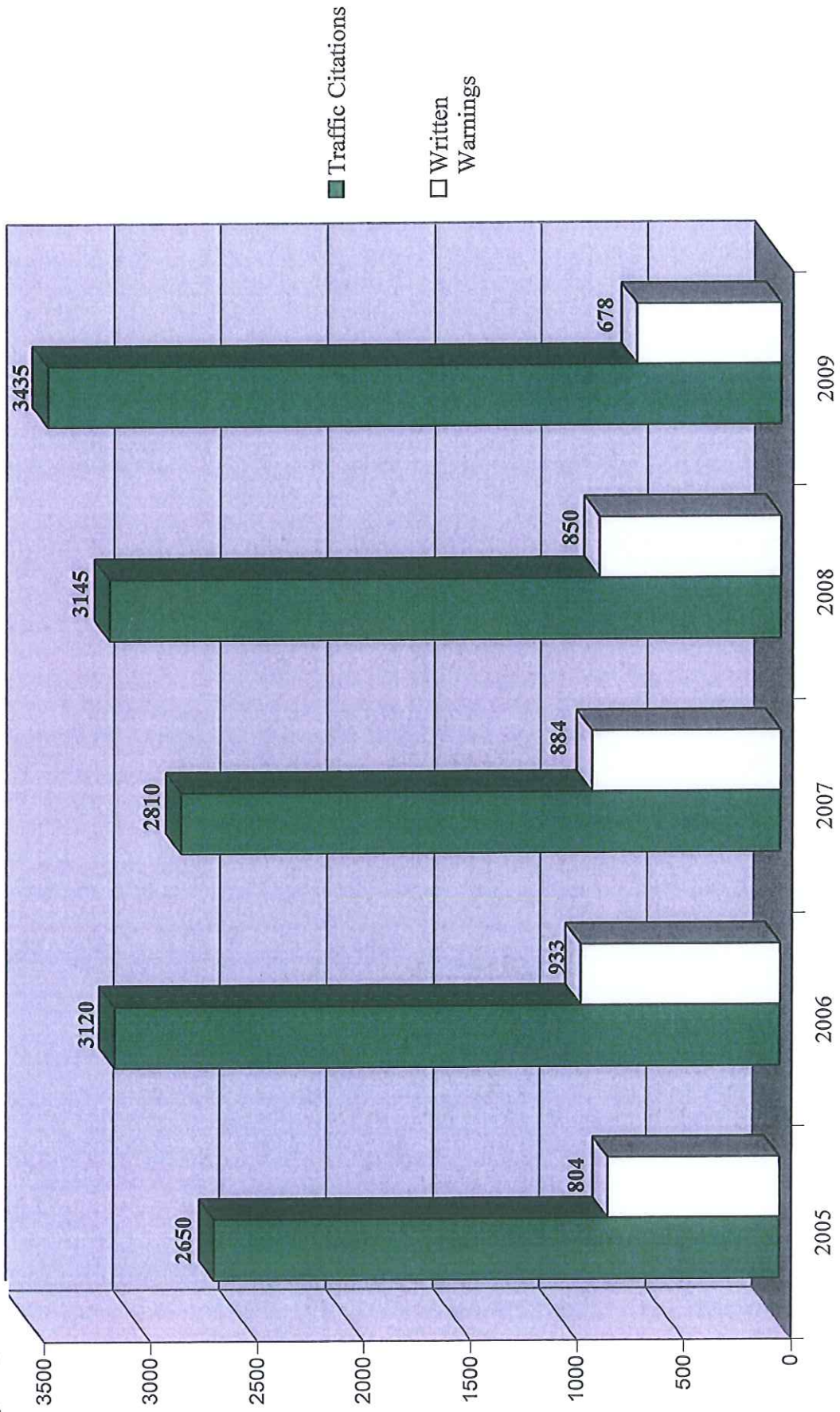
▪ Total Citations	99
▪ Improper Turning	01
▪ Traffic Control	90
▪ Suspended Citations	01
▪ Other Citations	07
▪ Felony Arrest	01
▪ DUI Arrest	01
▪ Warrant Arrest	01

**Abandoned Vehicles:**

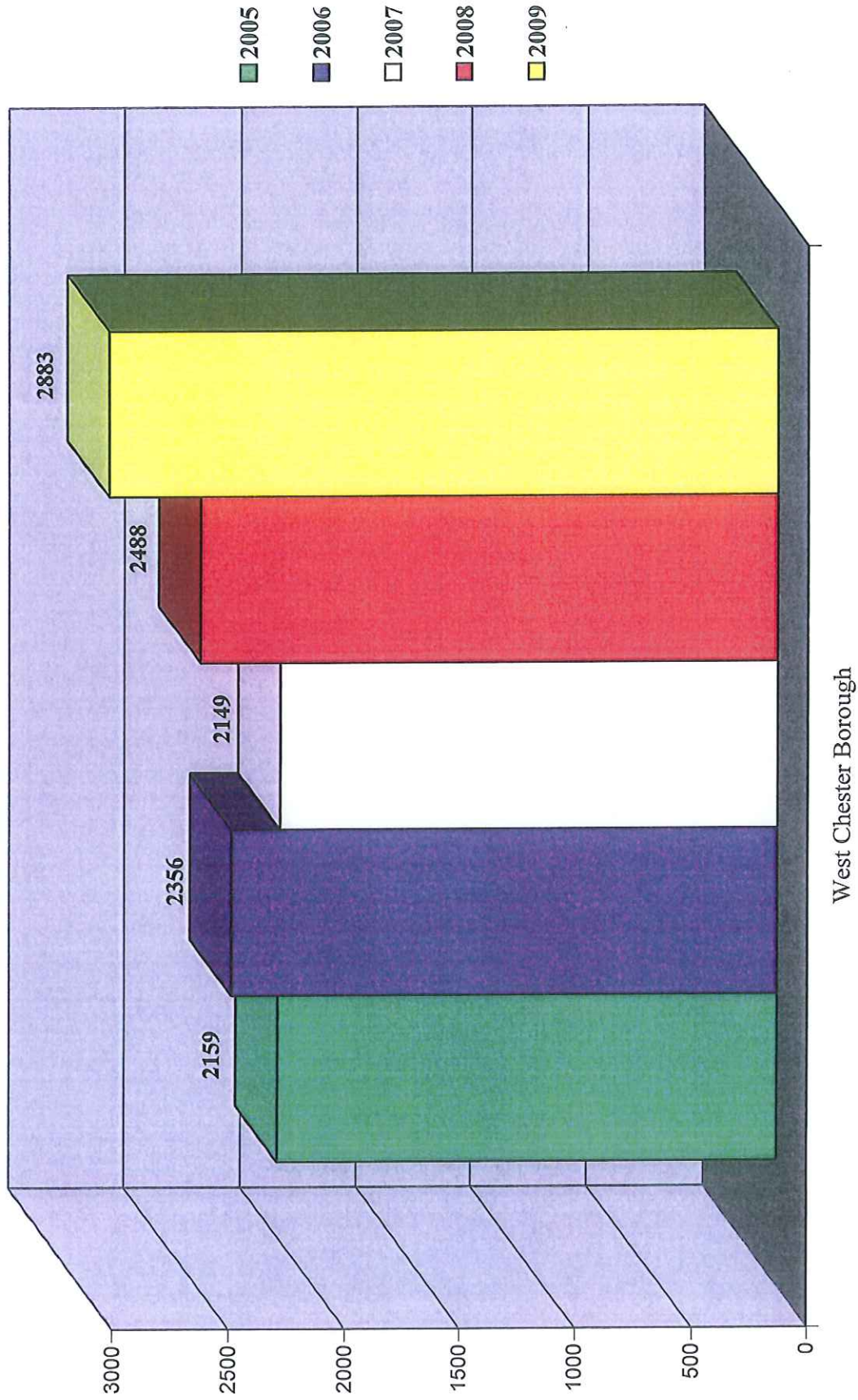
	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>	<u>2004</u>
Total Vehicles Stickered:	23	40	52	48	61
Vehicles Towed by Department:	3	9	9	7	11
Vehicles Legalized:	0	1	0	0	1
Vehicles Moved – Officer Contact:	0	3	3	6	0
Vehicles Moved – Non Contact:	20	27	38	35	49
Stolen Vehicles:	0	0	1	0	0



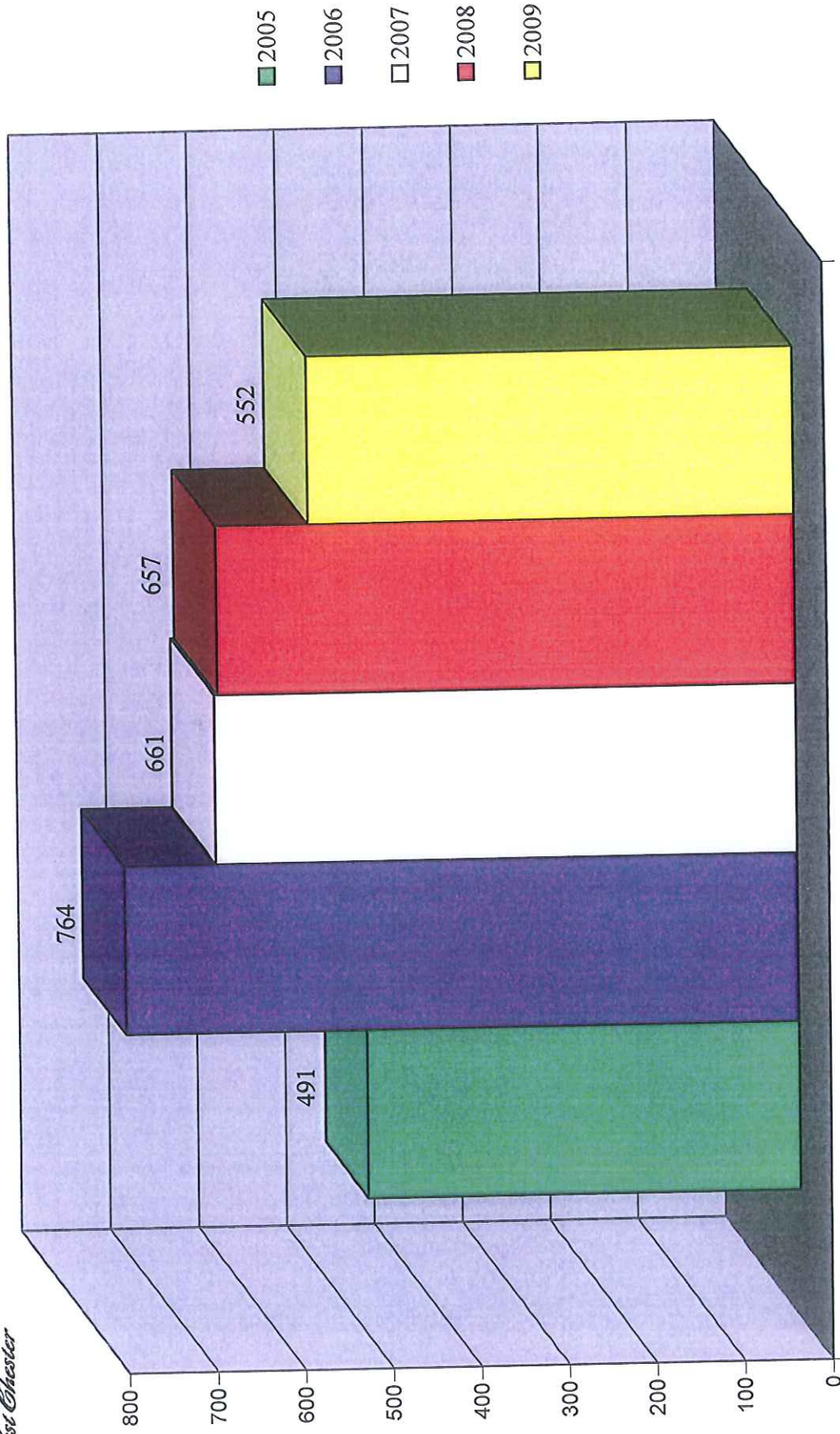
# WEST CHESTER POLICE DEPARTMENT Traffic Enforcement (West Chester - East Bradford Combined Totals)



**WEST CHESTER POLICE DEPARTMENT**  
Traffic Enforcement - Citations



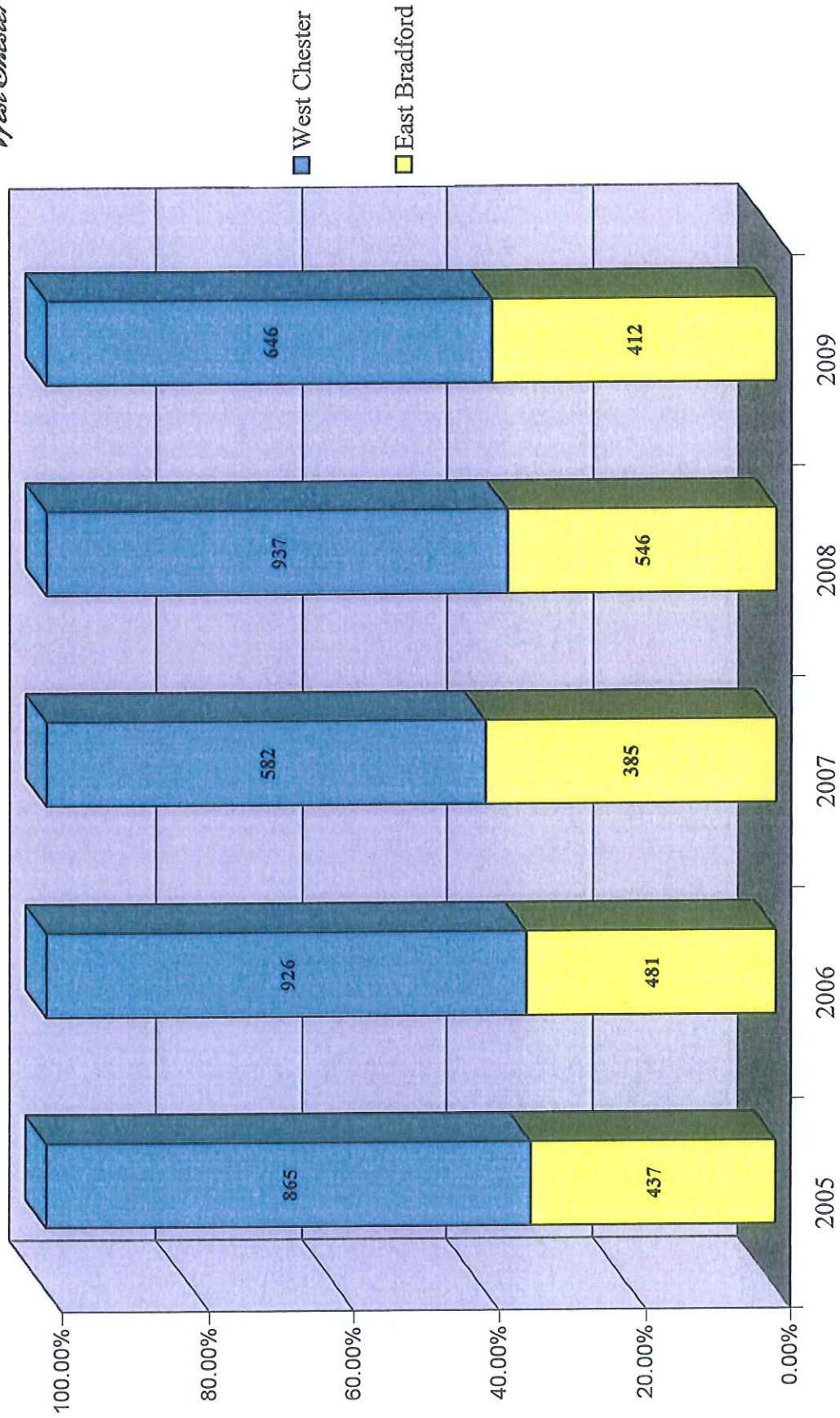
**WEST CHESTER POLICE DEPARTMENT**  
Traffic Enforcement - Citations



East Bradford Township

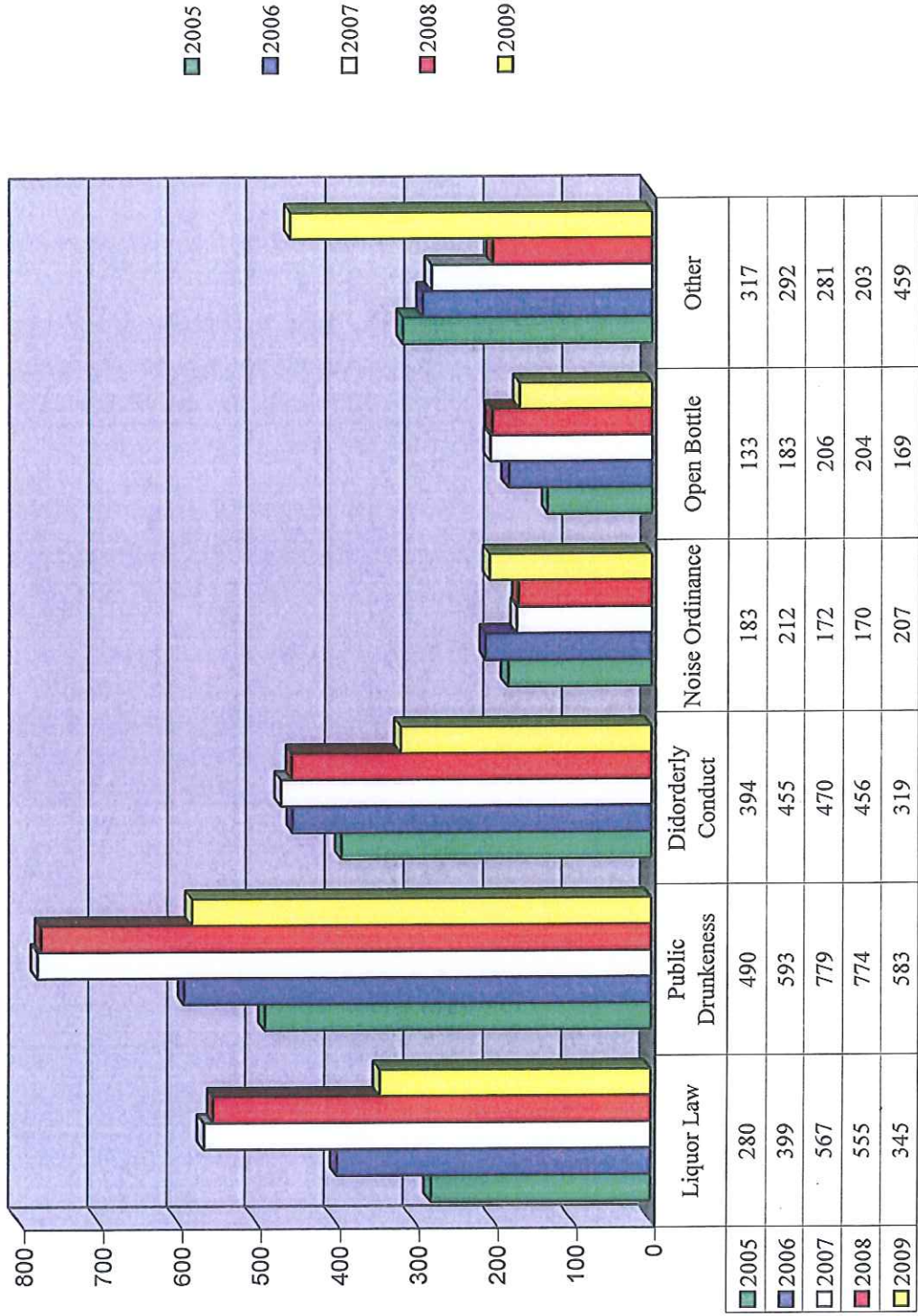


**West Chester Police Department  
Traffic Details (West Chester - East Bradford Combined Totals)**





**WEST CHESTER POLICE DEPARTMENT**  
**Criminal Summonses - 5 Year**



**WEST CHESTER POLICE DEPARTMENT**  
**West Chester - West Chester University Combined Criminal Summonses**





# West Chester Police Department MEMORANDUM

TO: West Chester Borough Council

THRU: Ernie McNeely, Borough Manager

FROM: Scott L. Bohn, Chief of Police 

DATE: February 15, 2010

SUBJECT: Police Department Annual Report

On behalf of the West Chester Police Department, it is my privilege to present our Department's 2009 Annual Report. The following pages will reflect the activity and services the Police Department has rendered to the citizens of our community(s) during the 2009 calendar year.

This document consists of three distinct parts:

- **SYNOPSIS** of the Police Department's annual report.
- **EXECUTIVE SUMMARY** of the Police Department's annual report.
- **ANNUAL REPORT FOR 2009** for the West Chester Police Department.

Each individual document is intended to be increasingly more detailed, providing as much specificity regarding the activities of the West Chester Police Department during the calendar year 2009 as is appropriate for the respective document. Complete copies of this document have been distributed to the Mayor as well as the East Bradford Township Manager and may be viewed by citizens of West Chester Borough and East Bradford Township at the following locations:

#### West Chester Police Department 2009 Annual Report

- **Police Department**—Copies of the complete document are available for public inspection and review at the Administrative Office(s) of the West Chester Police Department during regular business hours.
- **Internet**—This document will be available on the Borough's web site at <http://www.west-chester.com/>

I truly hope you find this information in a format that is both useful to you and informative to the citizens of West Chester Borough.

I am confident and pleased with the professionalism, dedication and accomplishments of our personnel. I believe they realize the work they do can at times be difficult, yet they remain constantly vigilant in their duties and responsibilities to serve this community. We are pleased with the accomplishments of our Department over the past year and we look forward to another productive year in 2010.

It has been my pleasure to serve as the Chief of Police of the West Chester Police Department during calendar year 2009. On behalf of the men and women of the West Chester Police Department, I would like to extend our most sincere thanks for your collective and individual confidence in our ability to serve our community(s). With your continued support and assistance, we look forward to continuing to improve the quality of life for all of our citizens.

Respectfully Submitted

# WEST CHESTER POLICE DEPARTMENT



## 2009 ANNUAL REPORT SYNOPSIS

Scott L. Bohn  
Chief of Police

WEST CHESTER  
POLICE DEPARTMENT

# 2009 ANNUAL REPORT

## SYNOPSIS

Part I (serious) crimes decreased 3% overall during calendar year 2009 from 854 such crimes reported during 2008 to 829 such crimes reported during 2009. This total represents the second lowest total of Part I crimes in the last fourteen (14) years and the second consecutive year Part I crime has decreased.

This statistic should be significant to our varied citizenry. This is an important statistic for individuals considering moving their families and/or businesses into our community(s) as it is a statistic that can be compared nationwide against other municipalities of similar size and demographics. It is a statistic that is easily accessible by those seeking information in their decision-making process.

Down are the crimes of Rape, Robbery, Assault and Arson. There were increases in the number of reported Burglaries (13), Theft (26), and Motor Vehicle Theft (1). The Department had one (1) reported Homicide in 2009.

Crime is classified, counted, and reported in two distinctly different categories. Statisticians and researchers know these categories as Part I crime and Part II crime. Part I crimes consist of those crimes that one may consider to be the most serious crimes affecting society and are comprised of a very specific sub-set of crimes that are routinely reported to the Commonwealth of Pennsylvania and forwarded to the Federal Bureau of Investigation for comparison with other municipalities of similar size and demographics. Part II crimes, on the other hand, are defined as any crime other than Part I crime and are generally considered to be less serious crimes (a secondary level of crime). These "nuisance crimes" impact on our quality of life.

In 2009, the West Chester Police Department documented an 8% decrease in Part II crimes. During the calendar year 2009, the Department reported 2,136 Part II crimes in comparison to the 2,310 reported in 2008. The 2009 documentation of Part II crimes is the lowest documented total in the last five (5) years. Although this figure is not reported to the Federal Bureau of Investigation for comparison purposes, it is a statistic that affects the overall quality of life for those of us living and/or working in West Chester. This 8% decrease in reported Part II crimes can realistically

be viewed another way, and one could say that there were 174 fewer victims of nuisance crime during 2009. Aggressive enforcement of nuisance crimes coupled with proactive patrol and Community sensitivity(s) resulted in a reduction in Liquor Law Violations, Public Drunkenness, Open Bottle Ordinance and Disorderly Conduct arrests. With the continuing success and popularity of our Business District, there continues to be a significant demand for police services.

Overall, the police Department documented approximately 16% less calls for service in 2009 compared to 2008. This was the Departments lowest calls for service volume in the past five (5) years. Calls for service and/or requests for service have trended higher in the past five (5) years. As we have reported in the past; while there is a minimal amount of Part I crime in our Business District, there is an identifiable and significant demand for police services. With the popularity of our business establishments and the influx of patrons from throughout the tri-state area as well as West Chester University, the demands continue to increase. These aforementioned issues, coupled with varying and often related neighborhood issues, presented the largest challenge to our Department and community over this period. As in prior years, alcohol consumption, pedestrian traffic and corridors, the density of residential properties as well as the current environmental conditions, community and neighborhood demographics and the institutional capacity of the Police Department to staff and meet the increased demands of its citizenry will represent our continued challenge(s) as we move into 2010. The community should be as pleased as I am with the enforcement efforts and activity of its police Department in meeting this complex challenge in 2010.

Traffic accidents reported to and investigated by the West Chester Police Department (with the sub-categories of reportable accidents and non-reportable accidents) decreased by approximately eleven (11) % in 2009. In the calendar year 2009, the Department did not experience any motor vehicle fatalities. There were two (2) motor vehicle fatalities in 2008.

Lastly, I would like to acknowledge the Former Mayor of West Chester Richard Yoder, The current Mayor Carolyn Comitta, the members of the West Chester Borough Council and the Board of Supervisors in East Bradford Township for their support of the Police Department.

It is my privilege to present this synopsis of the West Chester Police Department's Annual Report for the calendar year 2009. It is my sincere hope that this synopsis is both informative to you and useful to the various constituencies and individuals we are sworn and privileged to serve.

WEST CHESTER  
POLICE DEPARTMENT



2009  
ANNUAL REPORT  
EXECUTIVE SUMMARY

Scott L. Bohn  
Chief of Police

## 2009 ANNUAL REPORT

### Executive Summary

<b>General Statistics:</b>	<b>% Change from 2008</b>	<b>Total</b>
Calls for Service	-16%	21,534
Reported Crime	-6%	2,965
Criminal Arrests	-10%	690
Criminal Summonses	-12%	2,082
Traffic Arrests	+8%	3,435
Traffic Warnings	-20%	678
 <b>Crime Statistics:</b>		
Overall Reported Crime	-6%	Down 199 crimes from 3,164 reported in 2008 to 2,965 in 2009.
<b>Part I Crimes - Total:</b>	-3%	Down 25 crimes from 854 reported in 2008.
Part I Crimes Defined as:		
Murder	+100%	1 homicide in 2009.
Rape	-18%	Down 3 from 17 reported in 2008.
Robbery	-43%	Down 20 from 47 reported in 2008.
Assault	-13%	Down 39 from 308 in 2008 to 269 in 2009.

	<b>% Change from 2008</b>	<b>Total</b>
Burglary	+14%	Up 13 from 79 to 92 in 2009.
Theft	+7%	Up 26 from 359 to 385 in 2009.
MV Theft	+2%	Up 1 from 40 to 41 in 2009.
Arson	-100%	Down from 4 to 0 in 2009.
<b>Part II Crimes - Total:</b>	-8%	Down 174 crimes in 2009 from 2,310 to 2,136.
Part II Crimes Defined as: All other crimes		
<b>Criminal Summonses</b>	-10%	Down 280 from 2,362 to 2,082.
Liquor Law	*-38%	Down 210 from 555 to 345.
Public Drunkenness	*-25%	Down 191 from 774 to 583.
Disorderly Conduct	*-30%	Down 137 from 456 to 319.
Noise Ordinance	*+22%	Up 37 from 170 to 207.
Open Bottle	*-17%	Down 35 from 204 to 169.
All Other	+56%	Up 256 from 203 to 459.

\*See combined West Chester Police - West Chester University Public Safety chart for additional Borough enforcement figures.

	<b>% Change from 2008</b>	<b>Total</b>
<b>Property Loss:</b>	+1%	Up \$10,813 from \$785,891 to \$796,704.
Robbery	-51%	Down \$9,257 to \$7,860.
Burglary	+6%	Up \$9,342 from \$137,670 to \$147,012.
Theft	+30%	Up \$104,216 from \$240,879 to \$345,095.
Motor Vehicle Theft	-24%	Down \$93,488 from \$390,225 to \$296,737.
<b>Accident Statistics:</b>		
Overall Accidents	-11%	Down 98 from 914 to 816.
Non-Reportable	-17%	Down from 634 to 525.
Reportable	+46%	Up 59 from 69 in 2008 to 128 in 2009.
Fatal	-100%	Down 2 to 0.
<b>Traffic Statistics:</b>		
Traffic Arrests	+8%	Up 290 from 3,145 to 3,435.
Traffic Warnings	-20%	Down 172 from 850 to 678.
Traffic Details	-29%	Down 425 from 1,483 to 1,058.

	<b>% Change from 2008</b>	<b>Total</b>
DUI	-3%	Down 7 from 218 to 211.

**Personnel Assignments**

	<b>% of sworn staff</b>	<b>% of all staff</b>
Patrol	78%	64%
Administration	7%	5%
Criminal Investigation	15%	13%
Support Staff	—	18%

**Retirements during 2009**

Ptl. Nancy Martin	1981-2009	28 Yrs.
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**New Hires during 2009**

Ptl. Matthew Simcox	2009
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Juris No. 15414  
 NCIC Code PA0151300

RETURN A MONTHLY COUNT OF OFFENSES KNOWN TO POLICE

1 CLASSIFICATION OF OFFENSES PART I OFFENSES	2 OFFENSES REPORTED	3 UNFOUND COMPLAINTS	4 ACTUAL OFFENSES	(a) TOTAL CLEARED	(b) JUVENILE CLEARED
1. HOMICIDE A. MURDER B. MANSLAUGHTER	1		1	1	
2. RAPE TOTAL	15	1	14	12	
A. RAPE B. ATTEMPTED RAPE	14 1	1	13 1	11 1	
3. ROBBERY TOTAL	28	1	27	24	2
A. FIREARM B. KNIFE OR CUTTING INST. C. OTHER DANGEROUS WEAPON D. STRONG ARM (HANDS, ETC)	10 3 15	1	9 3 15	9 2 13	2
4. ASSAULT TOTAL	270	1	269	237	10
A. FIREARM B. KNIFE OR CUTTING INST. C. OTHER DANGEROUS WEAPON D. AGGRAVATED (HANDS, ETC) E. SIMPLE (HANDS, ETC)	3 2 9 20 236	1	2 2 9 20 236	1 2 9 18 207	1 9
5. BURGLARY TOTAL	93	1	92	51	1
A. FORCIBLE ENTRY B. UNLAWFUL ENTRY C. ATTEMPTED FORCIBLE	38 46 9	1	38 46 8	19 27 5	1
6. LARCENY THEFT TOTAL	386	1	385	316	5
7. MOTOR VEHICLE THEFT TOTAL	47	6	41	30	1
A. AUTOS B. TRUCKS AND BUSES C. OTHER VEHICLES	42 5	6	36 5	24 6	1
9. ARSON TOTAL					
TOTAL PART I OFFENSES	840	11	829	671	19

\* EXCEPTIONAL CLEARANCES INCLUDED

@ INCLUDES OFFENSE(S) REPORTED IN PREVIOUS MONTHS

NUMBER OF POLICE OFFICERS KILLED		30
ASSAULTED		
FELON	NEGLIG	

WEST CHESTER POLICE DEPARTMENT

610-696-2700

Department Reporting

CHESTER PA 19380

County

Report for the month of

Date of Report:

Prepared by \_\_\_\_\_

Jurisdiction No. 15414  
 NCIC Code PA0151300

RETURN A MONTHLY COUNT OF OFFENSES  
 KNOWN TO POLICE

1 CLASSIFICATION OF OFFENSES PART II OFFENSES		2 OFFENSES REPORTED	3 UNFOUND COMPLAINTS	4 ACTUAL OFFENSES	(a) TOTAL CLEARED	(b) JUVENILE CLEARED
100. FORGERY & COUNTERFEIT.		3		3	2	
110. FRAUD		51		51	41	
120. EMBEZZLEMENT		0		0		
130. STOLEN PROP-REC,POSSES		1		1	1	
140. VANDALISM		409		409	73	12
150. WEAPONS-CARRYING, POSSES		4		4	4	2
160. PROSTITUTION, COMM VICE		1		1	1	
170. SEX OFFENSES (EX 02,160)		30		30	17	1
180. DRUG ABUSE VIOL TOTAL		117		117	100	1
SALE	A. OPIUM-COCAINE	27		27	29	
	B. MARIJUANA	14		14	14	
	C. SYNTHETIC	11		11	6	
	D. OTHER	1		1	1	
POSSESSION	A. OPIUM-COCAINE	16		16	15	
	B. MARIJUANA	36		36	34	1
	C. SYNTHETIC	3		3	3	
	D. OTHER	9	1	9	8	
190. GAMBLING TOTAL		0		0		
A. BOOK MAKING B. NUMBERS, ETC. C. OTHER						
200. OFF AGAINST FAMILY & CHILD.		0		0		
210. DRIVING UNDER INFLUENCE		211		211	209	1
220. LIQUOR LAWS		230	1	229	226	8
230. DRUNKENNESS		426		426	427	3
240. DISORDERLY CONDUCT		143		143	142	12
250. VAGRANCY		4		4	4	
260. ALL OTHER OFFENSES		507		507	500	7
TOTAL PART II OFFENSES TOTAL		2137	1	2136	1747	47



**WEST CHESTER POLICE DEPARTMENT**  
**West Chester - East Bradford Combined UCR Data**



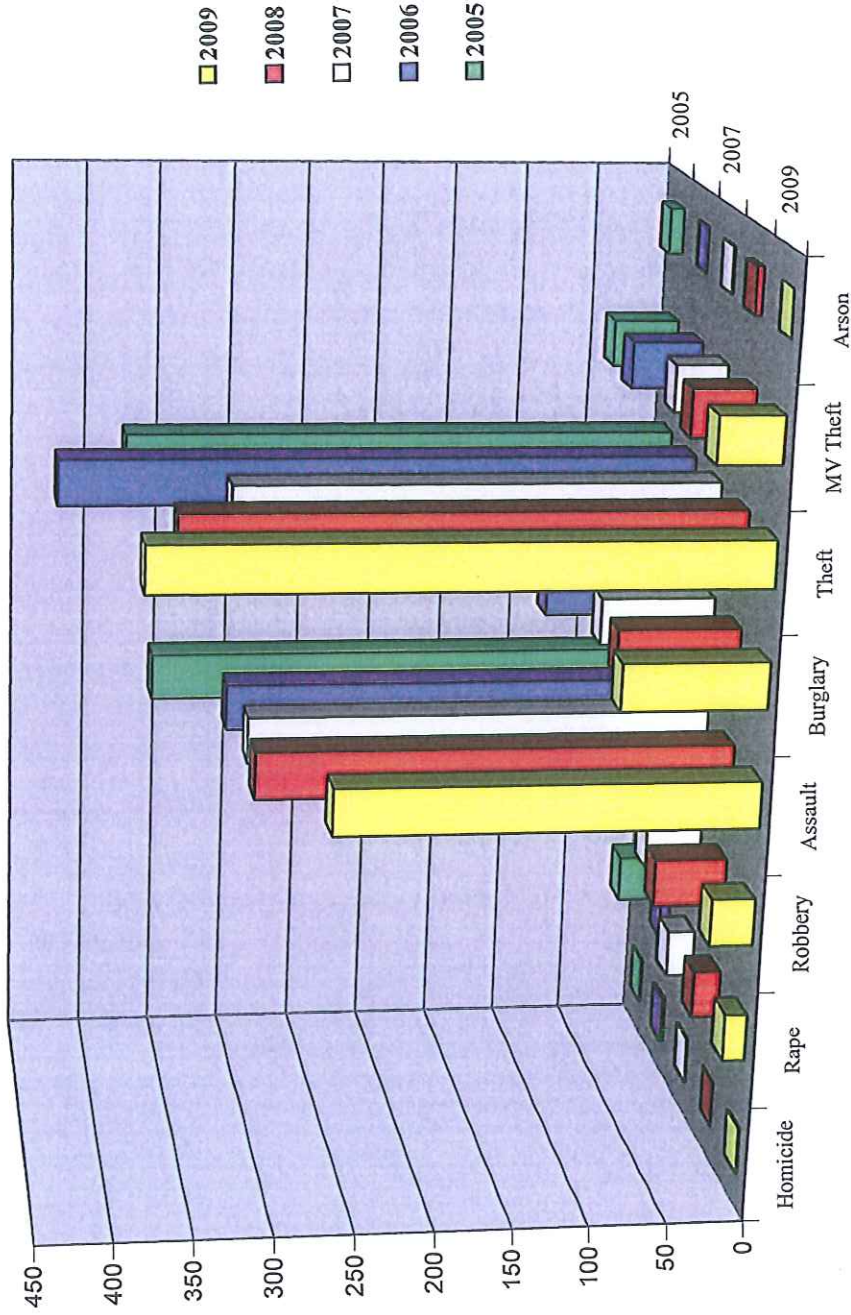
	2005	2006	2007	2008	2009
<b>PART I CRIME</b>	938	929	789	854	829
<b>PART II CRIME</b>	2193	2289	2367	2310	2136

**West Chester Borough - East Bradford Township  
Combined UCR Data  
2009**

Part I	2009 Offenses (Includes Attempts)	2009 Offenses Cleared by Arrest or Exceptional Means	% Cleared
Homicide	1	1	100
Rape	14	12	86
Robbery	27	24	89
Assault	269	237	88
Burglary	92	51	56
Theft	385	316	82
MV Theft	41	30	73
Arson	0	0	
<b>Total</b>	<b>829</b>	<b>671</b>	<b>81</b>
Part II	2009 Offenses (Includes Attempts)	2009 Offenses Cleared by Arrest or Exceptional Means	% Cleared
Forgery	3	2	67
Fraud	51	41	80
Embezzlement	0	0	
Vandalism	409	73	18
Stolen Property	1	1	100
Weapons	4	4	100
Sex Offenses	31	18	58
Narcotics	117	100	85
Offenses -Family/Children	0	0	
DUI	211	209	99
Liquor Laws	229	226	99
Drunkness	426	427	100
Disorderly Conduct	143	142	99
Vagrancy	4	4	100
All Other Offenses	507	500	99
<b>Total</b>	<b>2136</b>	<b>1747</b>	<b>82</b>



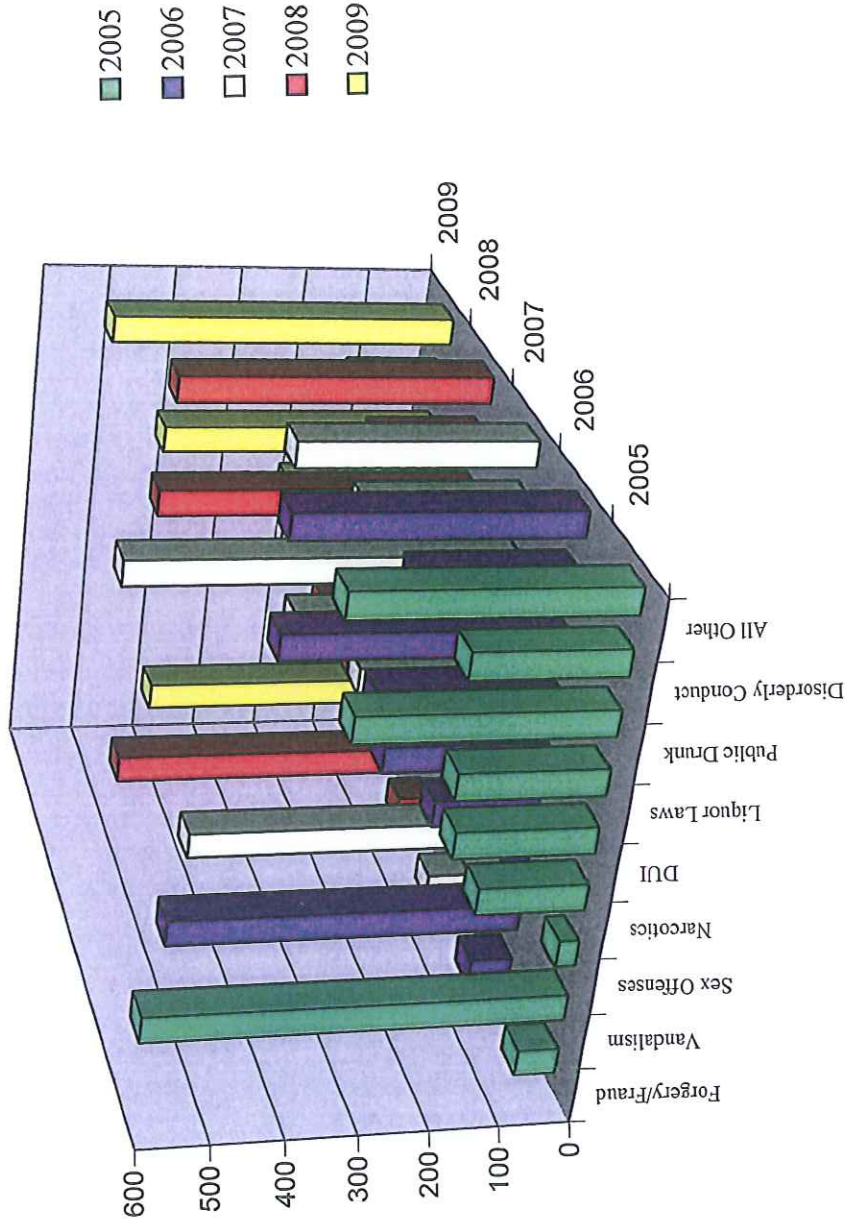
West Chester Police Department  
West Chester-East Bradford Combined Part I



	Homicide	Rape	Robbery	Assault	Burglary	Theft	MV Theft	Arson
2009	1	14	27	269	92	385	41	0
2008	0	17	47	308	79	359	40	4
2007	1	18	37	305	75	318	34	1
2006	2	7	39	311	98	425	47	0
2005	1	20	44	355	90	375	44	9



**West Chester Police Department  
West Chester-East Bradford Combined Part II UCR**



	Forgery/Fraud	Vandalism	Sex Offenses	Narcotics	DUI	Liquor Laws	Public Drunk	Disorderly Conduct	All Other
2005	58	589	27	153	198	207	358	215	388
2006	63	512	23	154	237	261	403	228	408
2007	65	437	16	152	216	321	569	243	348
2008	52	499	25	166	218	240	477	168	465
2009	54	409	30	117	211	229	426	143	517

**West Chester Borough  
UCR Data  
2009**

Part I	2009 Offenses (Includes Attempts)	2009 Offenses Cleared by Arrest or Exceptional Means	% Cleared
Homicide	0	0	
Rape	15	12	80
Robbery	28	24	86
Assault	220	224	100
Burglary	73	51	70
Theft	299	304	100
MV Theft	41	30	73
Arson	0	0	
<b>Total</b>	<b>676</b>	<b>645</b>	<b>95</b>
Part II	2009 Offenses (Includes Attempts)	2009 Offenses Cleared by Arrest or Exceptional Means	
Forgery	3	2	67
Fraud	36	36	100
Embezzlement	0	0	
Vandalism	382	65	17
Stolen Property	1	1	100
Weapons	4	4	100
Sex Offenses	28	16	57
Narcotics	106	89	84
Offenses -Family/Children	0	0	
DUI	190	191	100
Liquor Laws	225	221	98
Public Drunkenness	418	419	100
Disorderly Conduct	131	130	99
Vagrancy	4	4	100
All Other	491	484	99
<b>Total</b>	<b>2019</b>	<b>1662</b>	<b>82</b>

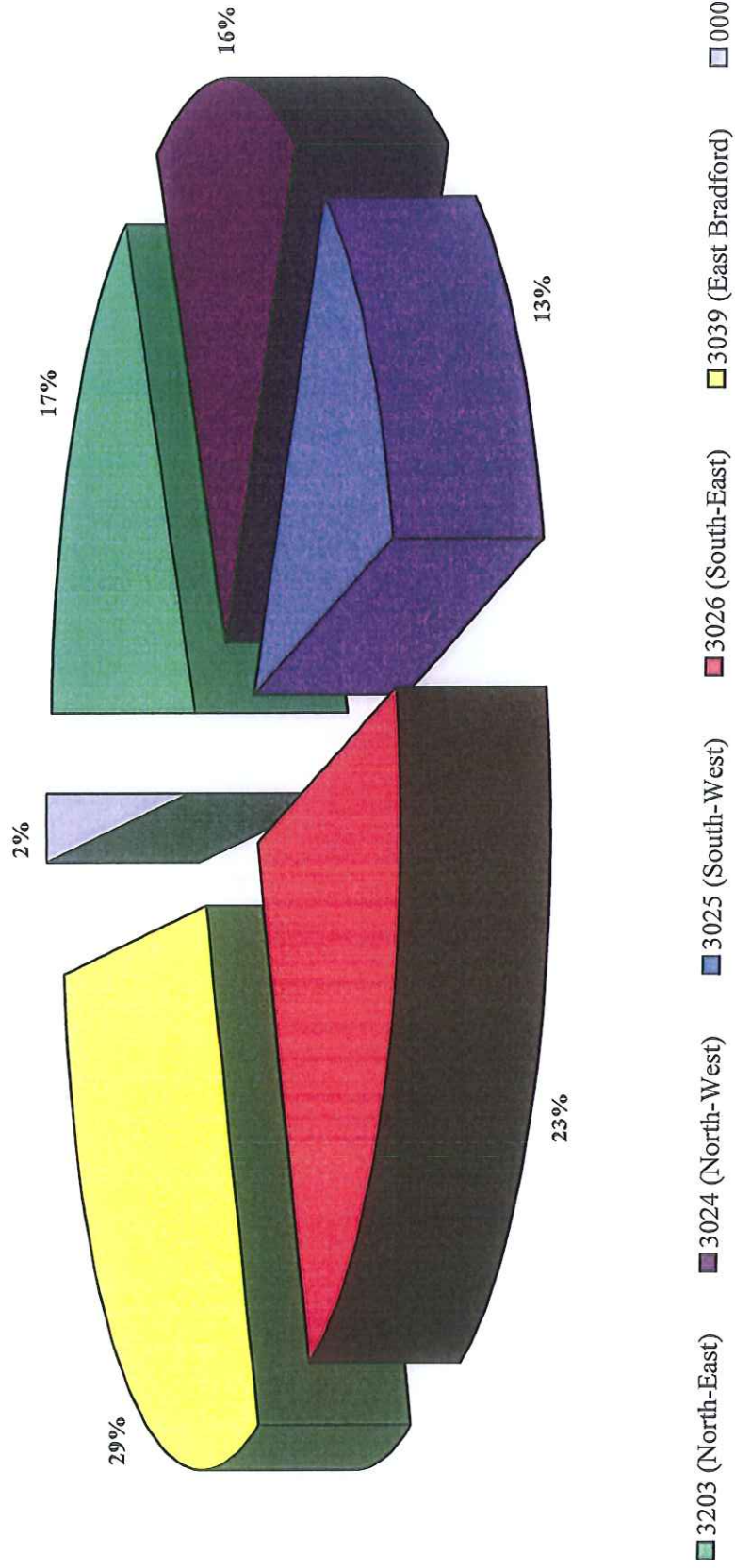
**East Bradford Township  
UCR Data  
2009**

Part I	2009 Offenses (Includes Attempts)	2009 Offenses Cleared by Arrest or Exceptional Means	% Cleared
Homicide	1	1	100
Rape	0	0	
Robbery	0	0	
Assault	19	13	68
Burglary	20	0	0
Theft	87	12	14
MV Theft	6	0	0
Arson	0	0	
<b>Total</b>	<b>133</b>	<b>26</b>	<b>20</b>
Part II	2009 Offenses (Includes Attempts)	2009 Offenses Cleared by Arrest or Exceptional Means	% Cleared
Forgery	0	0	
Fraud	15	5	33
Vandalism	27	8	30
Stolen Property	0	0	
Weapons	0	0	
Sex Offenses	3	2	67
Narcotics	11	11	100
Offenses -Family/Children	0	0	
DUI	21	18	86
Liquor Laws	5	5	100
Drunkness	8	8	100
Disorderly Conduct	12	12	100
Vagrancy	0	0	
All Other	16	16	100
<b>Total</b>	<b>118</b>	<b>85</b>	<b>72</b>

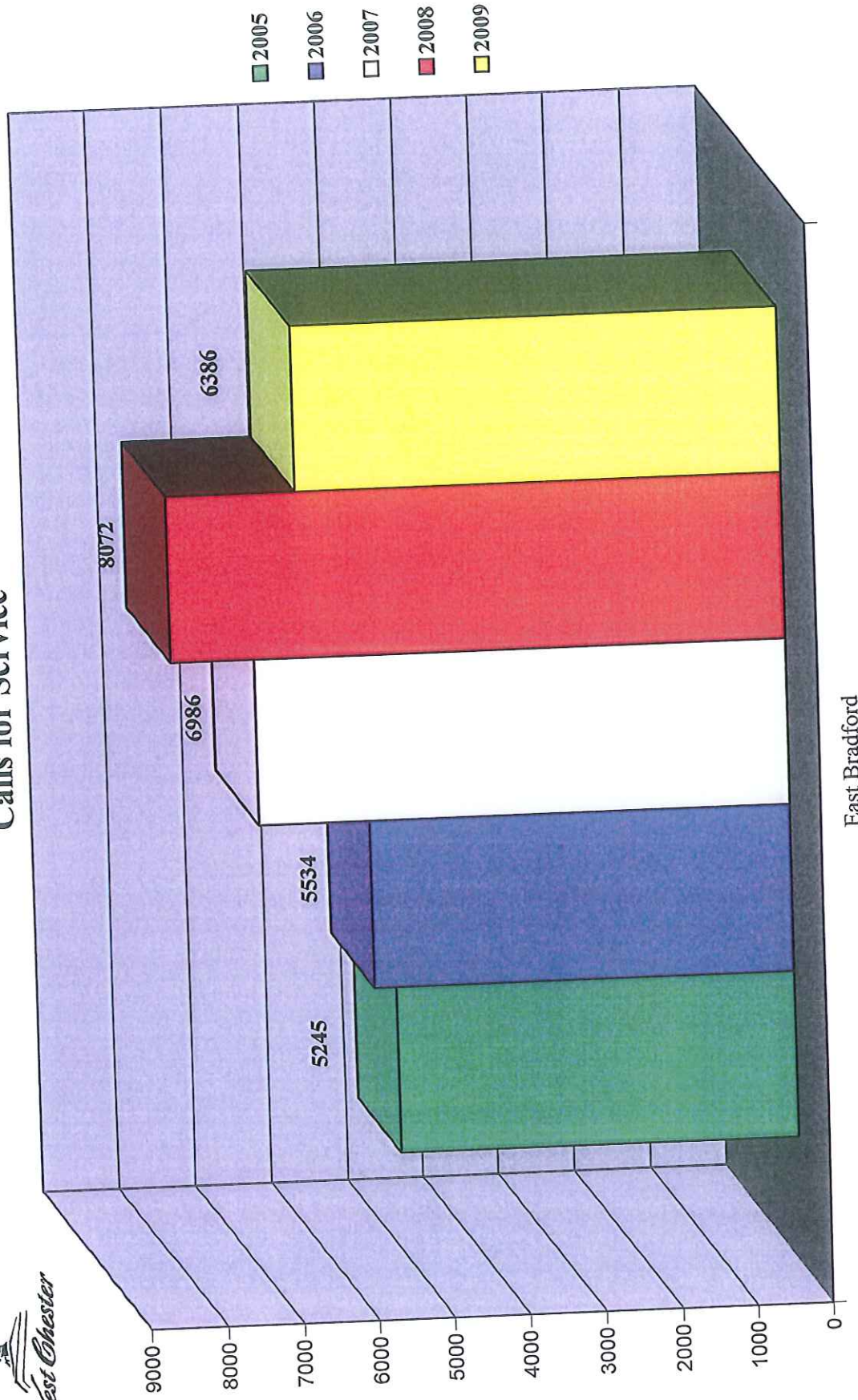


# WEST CHESTER POLICE DEPARTMENT

## Calls For Service by Sectors



# East Bradford Township Calls for Service





## ANIMAL CONTROL RESPONSES



The West Chester Police Department responded to 122 animal control calls-for-service during calendar year 2009. The following is an analysis of those calls for service:

### West Chester Borough    East Bradford Township

	2008	2009		2008	2009
Service Call - Animal	67	25		64	57
Barking Dog	21	10		3	2
Dog Bite	1	1		0	2
Other Animal Bite	2	0		0	0
Animal at Large	16	16		6	9



# West Chester Police Department

## UNIT REPORTS 2009

### **Alarm Activation Report**

In 2009 a total of \$14,875 was successfully collected in alarm fines. At the end of the calendar year a total of \$5,645 remained uncollected of which \$2,450 is pending from the final quarter. In the Borough Code was updated to include the assimilation of "Ordinance Enforcement Officer" into an existing non-sworn position. As a result more citations were issued in 2009.

(See attached chart).

### **Information Technology**

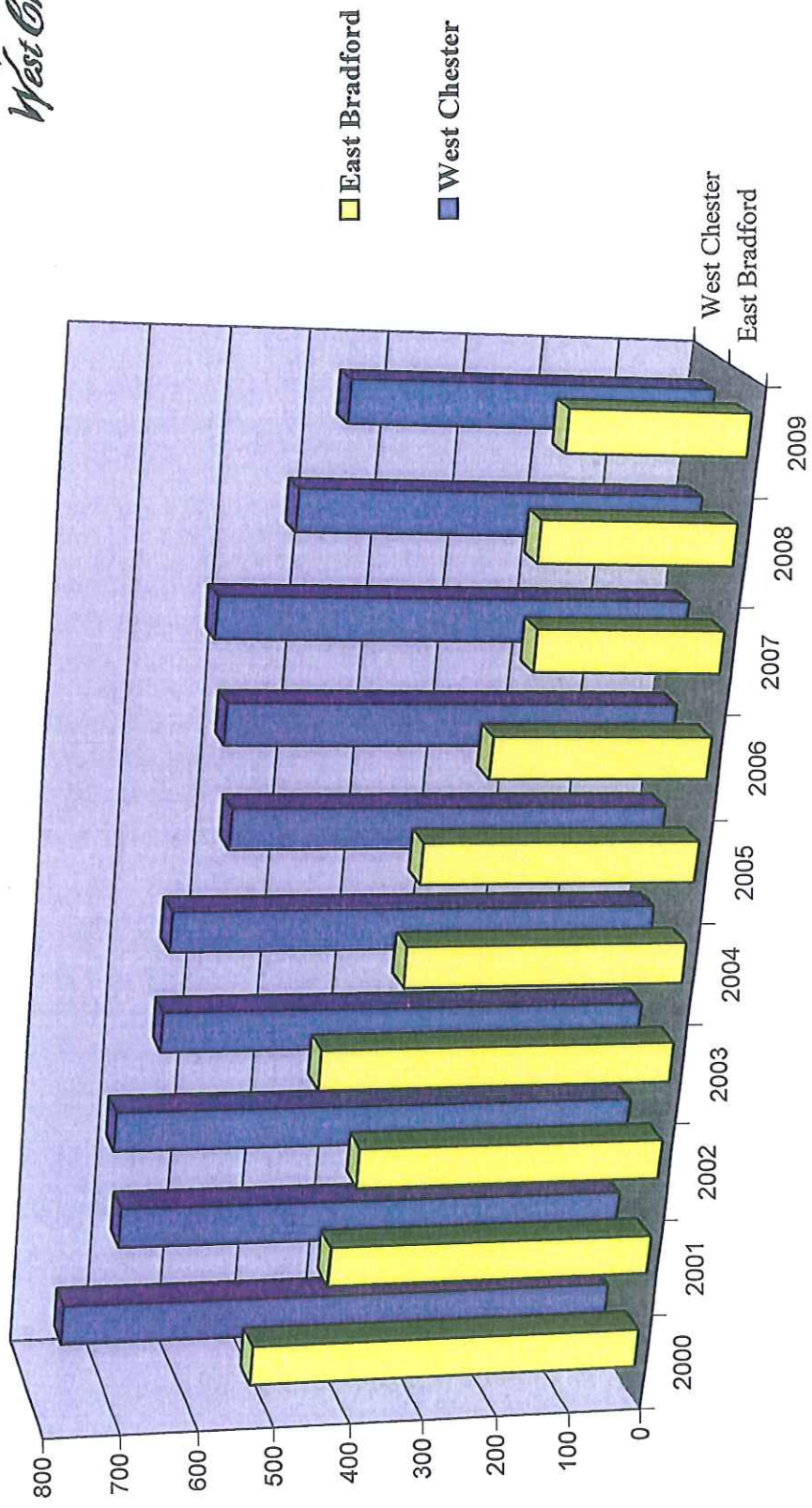
The Department evaluated and researched the Borough's telephone (voice) and internet services. The Departments Communication/IT coordinator began handling the invoicing and coding for technical services. The Departments evaluation led to the selection of a new vendor both voice and internet services. This effort resulted in pricing that will save the municipality an estimated \$9,702 on an annual basis and doubling the speed of the Borough's internet services (1.5mbs to 3.0mbs).

### **Video Services**

The Department negotiated and coordinated the installation of Verizon FioS services in sixteen (16) separate locations in the Municipal building.



# West Chester Police Department Alarm Response



	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
East Bradford	527	434	408	469	370	361	285	243	252	231
West Chester	750	682	697	644	642	576	592	614	523	469

## **Computer Replacement/Installation**

Computers were purchased and installed at the following locations during 2009

- Parking Enforcement
- Public Works
- Building & Housing (Laptops for the Enforcement Officer's field use.)

## **Server Maintenance**

At no time were the Borough's network services down for 30 minutes or more.

- Memory was upgraded on 4 of the servers in order to improve system performance.
- A new server (Server5) was purchased and installed to address the increasing demands of the Police Department's management software.

## **Network Security**

The Borough's network continues to be protected from security attacks, virus infections and Trojan Horses through the use of state of the art security systems.

- There was no extended down time on the Borough servers in 2009.
- There was no down time on the Borough's telephone network in 2009.
- There was no down time on the Police or Borough radio systems in 2009.

## **Police Communications**

### **Video System**

Throughout April 2009 the Department worked with its vendors purchasing, planning and coordinating the upgrade of the police department video system. In addition to replacing the DVR (digital video recorder) several camera locations were added, including all public service windows inside the Municipal Building. The intention of these additional camera locations is to enhance the safety and well being of our civilian employees.

## **Police Management Information Software**

The Departments software system was upgraded (August 2009) from version 1 to version 2. In addition to the upgrade, all communications personnel and the Administrative Staff received hands on training by the vendor's employees. The updated software allowed the department to retire its antiquated booking process system and integrate this modality to the improved police software management system.

## **Server 5**

After upgrading the police management software the Department quickly recognized that the network performance was suffering as a result of the SQL database connected with the police software. An additional Server, (Server 5) was purchased (September 2009) and installed. The police software system and its SQL database were migrated to the new server which resulted in enhanced performance on both the network and with the police software system.

## **Motorola Canopy – Radio System Improvement**

A Motorola Canopy was purchased and installed (May 2009). This new equipment provides a direct (line-of-sight) link between the radio equipment at our Communications Center and the transmitter in East Bradford Township. This has proven to be a reliable form of back-up for the primary radio channel during times in which the Verizon phone line at the East Bradford sight fails. Additionally our Communication Officers can manually make the switch between the Telco line and the canopy from our communications desk.

## **QA Reports**

The communication officers continue to be monitored on a quarterly basis throughout the year utilizing our Mercom Quality Assurance system. Scores under 80% require remediation and counseling with the communication officer.

## **Training**

Our Chief Communications officer attended management training in the study in Web Design (Dreamweaver & Flash), a forty (40) hour course of study in Crime Analysis and a forty (40) hour course of study at ESRI in respect to GIS (graphic mapping).

## 2010 Planning

### Police Department

- Radio Encryption is scheduled to be purchased & installed. (Budgeted)
- The audio recorder is scheduled to be upgraded & enhanced. (Budgeted)
- Computer replacements are scheduled for a large portion of the department. (Budgeted)

## CRIMINAL DIVISION

In 2009, the West Chester Criminal Division was staffed and divided into three sections; major crimes, vice, and juvenile. The sergeant, corporal, and two detectives are assigned to investigate all major crimes. Two detectives are assigned to the vice unit, primarily investigating narcotics, organized crime such as gangs and prostitution, and one detective is assigned to crimes involving juveniles as victims and offenders in assaults, child molestation, missing and runaway cases.

In June of 2009, Juvenile Det. Nancy Martin retired after 28 years of service. Her position was filled by Juvenile Det. John O'Hare who is a 15 year veteran with the West Chester Police Department.

During the entire year of 2009, an officer from the West Chester Police Department continued to work on the HIDTA (High Intensity Drug Trafficking Agency) which was established in Chester County. This officer was supervised by the detective sergeant and worked several investigations with the West Chester Vice Unit. In addition, the entire West Chester Criminal Division participated in a large Chester County HIDTA investigation which targeted an illegal narcotics organization which purchased methamphetamine from Mexico and then distributed nationwide.

The Criminal Investigation Division participated in 263 incidents, conducting investigations through interviews and interrogations, processing crime scenes and individual items of evidence including fingerprints, photographs, DNA, blood, hair, and other trace evidence. The division processed items from 90 of the 263 incidents. The major crimes and juvenile detectives made 44 arrests during 2009.

<u>Crime Type</u>	<u>Total</u>	<u>Offenders Arrested</u>
Homicide	1	1
Robbery	15	11
Rape	15	4
Sexual Assault	21	6
Assault	21	6
Burglary	38	5
Theft	27	15
Forgery/Fraud-Credit Card	11	2

The following are some of the high profile incidents investigated by the division during 2009:

- The criminal division continued to work on the 1994 murder of Dr. Phillip Kistler. The investigation was reopened in 2008 and is still on going.
- February 2009, a bank employee from the Susquehanna Bank was arrested after it was learned that he stole \$52,520.95 from the bank. He pled guilty to 11 ½ to 23 months and five years probation.
- March 2009, an East Bradford resident was arrested for homicide after allegedly smothering his mother with a pillow. Police responded to the residence after a family member found the accused distraught and their mother deceased in her bed.
- March 2009, the criminal division quickly linked three robberies which occurred in the borough to robberies which occurred in Downingtown Borough and Lancaster County. The Criminal Division set and objective of solving the Downingtown robbery in order to solve the robberies which occurred in the Borough. An investigative plan was developed and executed. As a result, two individuals were arrested and detectives obtained confessions at the time of arrest. Additional information was developed, facts were gathered and the arrests of two additional offenders were affected. The four (4) offenders were linked to twelve (12) robberies which occurred in Chester, Lancaster, and Berks Counties. All four (4) offenders await action at the Court of Common Pleas.

- May 2009 an alert patrol officer stopped two subjects suspected of breaking into vehicles. One of the subjects, an 18 year old male was found to be in possession of a home-made bomb. The 18 year old male told investigators that he had additional devices inside his apartment. A search warrant was executed at his apartment and three additional devices were removed by bomb technicians. This offender pled guilty to possession of weapons of mass destruction and was sentenced to one year in county prison with 10 years of probation following his release.
- June 2009, the West Chester Police Department had a rash of theft from vehicles. An alert patrol officer arrested a subject for breaking into vehicles. An investigator assisted with the investigation and the offender confessed to several thefts from vehicles. The offender later pled guilty to a state prison sentence.
- August 2009, a 25 year old New Castle County, DE man was arrested for burglary and attempted rape of a female who was asleep in her apartment. The offender was not known to the victim. He is currently awaiting trial.
- September 2009, investigators followed up information learned by an alert patrol officer who linked the description of the actor's vehicle to the suspect which led to an arrest of a 40 year old Exton resident. The man was arrested for exposing himself to women in the borough on three separate incidents. He plead guilty and is serving 11 ½ to 23 months in jail.

The Detective Sergeant and Corporal also serve as the evidence custodians for the Police Department. Officers from the Department submitted 1,484 items into evidence. The Police Department turned over \$14,001 in currency to the Chester County District Attorney to be forfeited. In addition, five (5) vehicles and two (2) single family residences were seized for forfeiture.

The Sergeant and Corporal for the Criminal Division are also responsible for the packaging, transportation, testing, storage, and disposal of evidence received by the Police Department. 371 items of evidence were submitted to the Pennsylvania State Police Laboratory in Lima, PA for analysis and thirteen (13) items were submitted to a private laboratory for analysis.

## **Vice Unit**

In 2009 the West Chester Vice Unit conducted a total of 41 drug investigations. A total of 24 arrests were made during 2009 as a result of the investigations. There are 22 additional arrests pending for 2010 which stem from investigations in 2009.

In 2009 the Vice unit had a strong emphasis on drug investigations occurring in West Chester Borough. The unit was also assigned briefly to assist the Criminal Unit in a cold case homicide investigation.

The Vice unit was assigned to the HIDTA Unit to help conduct a significant Methamphetamine investigation. This case grew, into non-consensual wiretaps on 10 separate telephones which were employed between Chester County and Cecil County Maryland. The wiretaps began on June 17, 2009 and continued until the end of October 2009. Numerous agencies were incorporated to assist with field surveillance, wire monitors, search warrants, and arrests, to include; US DEA, Immigration Customs Enforcement, OAG Bureau of Narcotic Investigations, Delaware County CID / HIDTA, Philadelphia DA's office / HIDTA, Cecil County Maryland Drug Task Force, Maryland State Police, Chester County Detectives, Westtown East Goshen Police, West Goshen Police, West Whiteland Police, Phoenixville Police, Tredyffrin Police, Coatesville Police, Kennett Square Police, New Garden Police, West Chester Police Department, and the Pennsylvania State Police.

In 2009 the West Chester Vice unit again fulfilled several requests by outside agencies for assistance. The agencies included, DEA, ATF, PA State Police vice Unit, The Attorney Generals Office, Chester County Detectives, the Chester County Municipal Drug Task Force (CCMDTF). The Vice unit also assisted several local departments at their request, to include West Goshen Police, Coatesville Police, Westtown East Goshen, Tredyffrin, Phoenixville, and Willistown.

In 2009, cocaine in both crack and powder forms continued to be the most prevalent drug interdicted by the Vice unit. However, marijuana, and PCP are still prevalent in the area.

## **Current Trends and Developments**

The strong presence of powder cocaine has continued to be the most available drug in West Chester. We have seen a slight down turn in the availability of crack cocaine. However that may be a false indicator as a result of

our continued targeting of larger scale drug dealers. We have continued to target cocaine dealers within the mandatory sentencing guidelines. We also continue to take significant time to use electronic technology that significantly builds our cases. This technology can be very time consuming to put in place, but builds evidence to very significant levels. The result has been prison sentences on the upper end of the sentencing guidelines for both repeat and first time offenders.

In 2008 we noted that there was a continued growth of Philadelphia crack dealers coming to West Chester, because the drugs are worth 2 to 4 times their city value, here in West Chester. We were able to effectively target numerous dealers from the city and arrest them during 2009.

In 2010 we will continue to press forward with a large scale drug investigation which may have a significant impact on the local distribution of narcotics.

### **Goals**

The West Chester Vice unit will continue to target larger quantity, source drug dealers. The Vice unit will continue to diligently retrieve accurate intelligence as to ongoing and changing trends in the local drug market. The accurate analysis of this intelligence will allow the unit to prioritize targeted investigations into large source dealers. We will continue to coordinate with other agencies including the DEA and HITDA unit in these large source operations. This coordination will allow the West Chester Vice unit to be readily available to the everyday drug crime within the borough.

### **JUVENILE DETECTIVE**

The Detective is currently assigned to juvenile cases in the Borough of West Chester and East Bradford Township. The Detective is also the DARE/Life Skill coordinator, a PAL Board Member and the coordinator of several special events throughout the year. This included the CTDI Party for underprivileged children, PAL fundraisers and other events. The Detective handled the child abuse cases and missing juvenile cases that were referred to our Department. The Detective is the contact person with Juvenile Probation, Children Youth and Families and the private, public and charter schools in the Borough of West Chester and East Bradford Township.

## Juvenile Arrests

The West Chester Police Officers filed forty-one (41) Allegation Forms for thirty-eight (38) different juveniles in the year 2009.

The following is a break down of the most serious crimes on each Allegation Form:

➤ Receiving Stolen Property	18
➤ Robberies	11
➤ Aggravated Assault	2
➤ Simple Assault	16
➤ Thefts	16
➤ Terroristic Threats	1
➤ Firearms not to be carried w/out a license	2
➤ Possession W/Intent to Deliver	2
➤ Possession of a Controlled Substance	2
➤ Possession of Marijuana	1
➤ Recklessly Endangering Another Person	4
➤ Incest	1
➤ Aggravated Indecent Assault	1
➤ Indecent Assault	1
➤ Sexual Assault	1

## PAL

The Juvenile Detective is a member of the Board of Directors of PAL. PAL located at 1 E. Chestnut St in the Borough of West Chester (YMCA Facility).

This year the Juvenile Detective was involved in the following events:

- Coordinating the CTDI/Brotherhood of West Chester Police /West Chester Recreation Christmas Party
- Worked with WCU Fraternity to raise money for PAL at Sorority Showdown.

- Acted as a liaison for any problems at Henderson High School as well as the private, public and charter schools.

## ERT

The objective of the West Chester Regional Emergency Response Team (ERT) and its primary responsibility is to provide and maintain a specially trained unit to resolve those incidents generally beyond the normal scope of regular patrol personnel and equipment.

### Personnel:

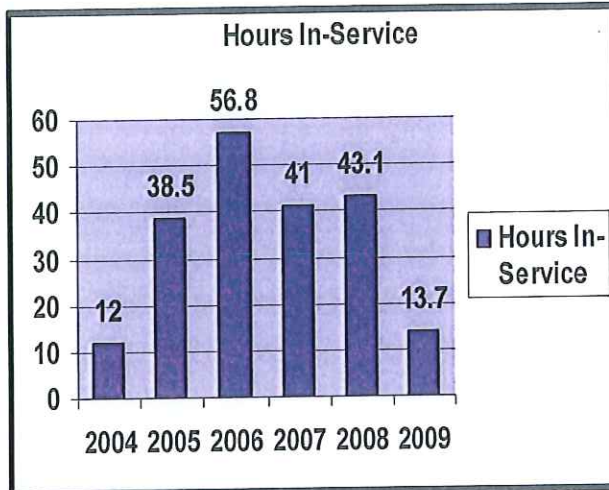
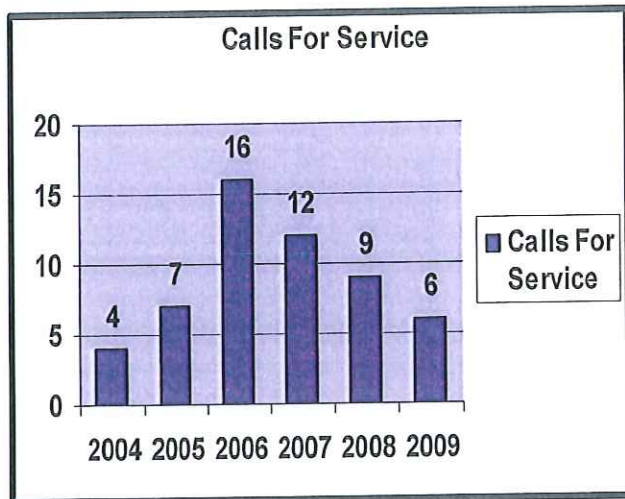
In 2009, the West Chester Regional ERT was comprised of thirty-six (36) well-trained Police Officers from eight (8) separate jurisdictions: West Chester (9), West Goshen (6), Westtown-East Goshen (7), Easttown (1), Uwchlan (3), East Whiteland (4), Willistown (4), West Chester University (2) and an eight (8) member Board of Chiefs. The compliment of officers includes eight (8) highly trained negotiators and three (3) highly trained snipers and the support and assistance of Paramedics from the Malvern Fire Company Special Operation Group.

### Calls for Service:

The West Chester Regional ERT was activated and responded to six (6) incidents in the calendar year 2009. Each call for service and/or operation was successful in its planning, implementation and execution. Each resulted in a successful outcome.

### Calls for Service:

DATE	E.R.T. #	TYPE OF SERVICE	RQST. AGENCY	LOCATION
4/2/2009	2009-01	High Risk Arrest Warrant	West Chester P.D.	315 S. Adams St.
4/3/2009	2009-02	Suicidal Person	Upper Uwchlan P.D.	PATP and Park Rd.
5/26/2009	2009-03	Warrant Service	WEGO P.D.	1004 S. Chester Rd.
6/9/2009	2009-04	Search Detail	West Chester P.D.	Brandywine Picnic Park
7/18/2009	2009-05	Warrant Service	WEGO P.D.	300 Cumbrian Ct.
7/28/2009	2009-06	Armed Suicidal Person	West Chester P.D.	875 Brandywine Rd.



### Training:

During the calendar year 2009 the West Chester Regional ERT engaged in the following types of exercises: Tactical: Assaults, dynamic entry, shoot house drills, searches/operations, policy/procedure, stress induced shooting, radio and equipment, repairs during operations, munitions training with breaching, distraction and gas rounds- certifying officers, hostage rescue training and barricaded person scenarios. Additionally the entire team was involved in intensive tactical training at Camp Innabah for a 16-hour intense tactical training and mock call-outs to test preparation and readiness. The monthly training exercises always include physical training. This training included, but was not limited to; rugged cross country running, sprinting, hill training, obstacle courses including an officer down rescue, aerobic and anaerobic training . Every month the ERT engages in range training. This training included the following in 2009; combat course(s), qualifications with all weapons systems, weapons nomenclature class(s) on all tactical weapons, pistol shooting on obstacle course(s) and surgical drills. Individual officers attended specialized schools including, Advanced Negotiator's School, Explosive Breaching School, Advanced Sniper School, Hostage Negotiation and the Tactical Rifle Training School

## RECORDS DIVISION

The West Chester Police Department Records Unit was staffed with two (2) full-time Records Clerks in 2009. They are responsible for receiving, recording, documenting and storage of all West Chester Police Department reports.

### Activity:

- The West Chester Police Department Records Unit handled over 4,100 Reportable Incidents including Non-Reportable and Reportable Accidents. This documentation does not include the handling and filing of Lab Reports, Evidence Reports, Prisoner logs and various other reports submitted to the Records Unit. The Records Unit coordinates with the District Attorney's Office, Military Services, Insurance Companies, Public and Private Investigators/Citizens and Housing Authorities. These contacts were in compliance with the Attorney General's Municipal Records and Retention Act also the State mandated Right to Know Law.
- The West Chester Records Unit Expunged over 177 criminal history files per court order
- The West Chester Police Department Records Unit collected \$10,200.00 in fees for reports during the year of 2009. The West Chester Police Department Records Unit was mandated to comply with the State and Borough Mandated Right to Know Act. Therefore, all report requests now are referred to the Records Unit and a Right to Know Form is completed and submitted to the Administrative Lieutenant for prior approval prior to dissemination.
- The West Chester Police Department Records Unit assisted the Chester County District Attorney's Office by supplying vital documentation in excess of 3,300 occasions (files requested). These requests included police reports, lab reports, accidents reports, and miscellaneous requests. There were additional requests for phone records, videotapes and request for any updated police supplemental reports. This is an increase over the year 2008.

- The West Chester Police Department Records Unit continues to separately document all Use of Force incidents, including a new Taser Report recorded in an Excel computerized format. Police Administration can immediately review the activity of all officers. The West Chester Records Unit also files Prisoner Log reports by month and State Pursuit Reports for review. Filing these documents will enhance the recovery procedures in the event they are needed for special circumstances.
- The West Chester Police Department Records Unit handles all requested background investigation for the Chester County Housing Unit and normal background investigations requested by Federal, State, and Local Authorities. The Chester County Housing Authority background checks are now conducted with the assistance of the Communications Unit. The Chester County Housing Authority now has a Criminal History Computer with a separate ORI assigned to the West Chester Police Department. The West Chester Police Department also process criminal history request for the Federal Government, United States Army, and Civilian Investigators assigned by the government to complete background checks.
- The West Chester Police Department Records Unit handled over 2100 Non-Traffic Citation, 2700 Traffic Citations, including approximately 700 Written Warnings. They also processed over 650 Criminal warrants. These items were submitted to the various courts for additional processing and scheduling.
- The West Chester Police Department Records Unit continues to provide information to the Borough Housing Division on all criminal activity based on the Borough Rental Ordinance enacted. The Clerks review the information based on the court documentation received from the Court of Common Pleas. The information is then submitted to the West Chester Housing Unit upon request.

**Records Unit: 2010 Objectives:**

- Continue a monthly performance review to determine how effective the Records Division is functioning and to determine the needs of the West Chester Police Department based on state mandated records retention.

- The West Chester Records Unit audits reports on a monthly basis to determine if there are any outstanding reports. In addition, the Records Unit will also complete a monthly audit to determine problems associated with reports submitted to the unit for processing.
- A Records Unit e-mail address will be initiated to provide police agencies immediate access to request official reports. The DA's Office uses the fax system at the present time. An e-mail request will automate the system for better documentation of records.
- A request will be submitted to have the right to know law and the request for reports on the West Chester Police web-site for the public to have the forms readily available to use in lieu of coming into the police department to obtain an official report. This will reduce the time spent processing right to know request.

The West Chester Police Department Records Unit is a critical function within the Police Department. The responsibilities of the West Chester Police Records Division continue to evolve and often require added responsibilities. The employees assigned to the West Chester Police Records Division will continue to receive the appropriate training to enhance performance of their duties.

West Chester Police Department  
 Fleet Management - General Statistics

2009

	West Chester Borough	East Bradford Township		Vehicle Fleet
Population	*17,861	*9,405	Marked Cars	10
Area/Square Miles	1.8	15.37	Unmarked Cars	2
Total Highway Miles	33.44	70.52	Detectives	4
Municipal Highway Miles	27.34	47.26	Administrative	3
State Highway Miles	6.09	23.26	Special Purpose	5
			<b>Total Vehicles</b>	<b>24</b>

\*Source: US Census Bureau, Census 2000

## FLEET MANAGEMENT

The 2009 West Chester Police Department fleet management report contains a yearly summary and list of vehicles currently maintained by the department.

Vehicle	Year/Make	2009 Total Miles	2009 Ending Mileage	Purpose/Usage
01-14	2005 Ford	7,693	58,893	Patrol
01-15	2007 Ford	22,972	57,575	Patrol
01-16	2004 Ford	12,381	65,532	Patrol
01-17	2009 Ford	3,100	77,913	Patrol
01-18	2005 Ford	6,927	47,229	Patrol
01-19	2008 Ford	17,320	23,825	Patrol
01-20	2007 Ford	15,792	43,025	Patrol
01-21	2009 Ford	3,147	3,147	Patrol
01-22	2008 Ford	21,096	28,237	Patrol
01-23	2004 Ford	10,855	81,105	Patrol
01-24	2006 Ford	19,265	64,185	Patrol
01-25	2006 Ford	18,649	52,504	Patrol
01-13	2003 Ford	1,133	86,127	Patrol (Expedition)
01-40	2001 Ford	-	115,357	Administration
01-42	2006 Ford	-	33,400	Administration
01-43	2005 Ford	-	65,102	Administration
01-D1	2000 Ford	-	93,295	Detectives
01-D2	2000 Ford	-	80,048	Detectives
01-D3	2001 Ford	-	83,966	Detectives
01-D4	2002 Ford	-	93,900	Detectives

2009 Total Estimated Patrol Mileage: 160,600



## PERSONNEL ASSIGNMENTS

The current personnel allotment for the West Chester Police Department is fifty-seven (57) individuals. Of those, forty-six (46) are sworn personnel (Police Officers) and eleven (11) are support staff (non-sworn personnel). With respect to the sworn personnel, seventy-eight percent (78%) are assigned to the patrol function to respond to calls-for-service. Of the remaining twenty-two percent (22%), fifteen percent (15%) are assigned to the criminal investigative function and conduct follow-up investigations for those assigned to the patrol function to allow additional time to perform proactive patrols. Seven (7%) are the administrative staff of the Police Department, including the Chief of Police and two (2) Lieutenants, all of whom will, from time to time, respond to calls-for-service and/or provide assistance to those assigned to the criminal and patrol functions. The following is a statistical analysis of personnel assignments in the Police Department:

<u>Function</u>	<u>% of Sworn Staff</u>	<u>% of All Staff</u>
Patrol	78%	64%
Criminal Investigation	15%	13%
Administration	7%	5%
Support Staff	N/A	18%

When reviewing personnel assignments and distribution within the West Chester Police Department, it is important to consider the information in context. In the calendar year 2009, two (2) officers missed the entire year work for significant injuries and/or serious medical problems. There was one (1) retirement in 2009 and several officers missed a significant amount of duty time due to illness/injury. The West Chester Police Department will begin the 2010 calendar without a full compliment of officers.



# West Chester Police Department



## 2009 Personnel Assignments

TITLE	PERSONNEL
<b>Administration</b>	<b>3</b>
Chief of Police	1
Lieutenants	2
<b>Patrol Division</b>	<b>36</b>
Sergeants	5
Corporals	5
Patrolman	26
<b>Detective Division</b>	<b>7</b>
Sergeant	1
Corporal	1
Detectives	2
Narcotics Investigators	2
Juvenile Officer	1
<b>Support Staff</b>	<b>11</b>
Civilian Dispatchers	7
Civilian Records Clerks	2
Civilian Secretaries	2



## Perfect Attendance

The following Officers are to be congratulated:

Chief Scott L. Bohn  
Lt. D. Jeffrey Johnson  
Lt. William A. Morris  
Sgt. Louis DeShullo  
Sgt. James Morehead  
Cpl. Scott Whiteside  
Ptl. Stan Billie  
Ptl. Christopher Craig  
Ptl. Christopher Daly  
Ptl. Gerald DiNunzio  
Ptl. James Gorman  
Ptl. David Frantz  
Ptl. David Hammond  
Ptl. Robert Kuehn  
Ptl. John O'Hare  
Ptl. Andrew McFarlane  
Ptl. Stuart Smith

The following civilian employees are to be congratulated:

CD William Mann  
Dsp. Chris Jones  
Dsp. Jerry Ferriola  
Sandi Huss



# West Chester Police Department



## RETIREMENTS

The following Officers are to be recognized for their many years of service to the citizens West Chester.

	Years of Service	Years Served
Ptl. Nancy Martin	28	1981-2009

## NEW OFFICERS

The following officers are welcomed as newly hired police officers in our community.

Ptl. Matthew Simcox	2009
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